

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, March 30, 2023 at 9:00 am
Via Zoom/Boardroom A & B
MINUTES

- Present:** Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Leanne Tyler, Ms. Cynthia Dwyer, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Patricia Keesickquayash, Mr. Kevin Holder, Mr. Howard Meshake, Mr. Alvin Fiddler, Mr. Darrell Morgan, Mr. Dean Osmond, Ms. Selena Froude (recorder)
- Regrets:** Mr. Joe Meekis, Ms. Terri Fiddler, Ms. Kathy Loon, Ms. Beatrice Anderson
- Guest:** Mayor Douglas Lawrence, Mr. Shanthive Asokan
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The meeting was called to order at 9:05 am. All were welcomed to the meeting. Mr. Roy Spence opened the meeting with a prayer.

Patient Story

A patient story was not shared today.

Directors Conflict of Interest Disclosure

Ms. Sadie Maxwell noted a conflict for 4.2. She will recuse herself.

1.0 Approval of the Agenda

The agenda was reviewed and approved as distributed.

MOTION #10/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the agenda of the regular meeting held March 30, 2023 as distributed.
Seconded by Mr. Mathew Hoppe. **CARRIED**

2.0 Partnering to Common Goals Presentation

- A presentation to the Board of Directors was done by Mayor Douglas Lawrence; The Municipality – A Partner in Health Care. Do municipalities have a role in health care and what is that role?
- Discussion took place on the Four Party Agreement, economic development, and health care services.
- A copy of the presentation to be forwarded to the Board – **ACTION**

3.0 Approval of the Minutes of the Regular Board Meetings held January 26, 2023.

The minutes of the regular Board meetings held January 26, 2023 were reviewed and approved as distributed.

MOTION #11/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the minutes of the regular Board meetings held January 26, 2023 as

distributed. Seconded by Mr. Dennis Leney. **CARRIED**

4.0 New Business

4.1 Southern Board Member Resignation

- Mr. Terry Jewell has resigned as the Southern Community Member on the Board of Directors. It has been a privilege working with Mr. Jewell over the years.

4.2 Southern Board Member Appointment

- Individuals who show interest in serving on the Board of Directors are generally asked to serve on a committee. Mr. Darrell Morgan has served on the Resource Utilization Committee for one year. It is a recommendation from the Southern Community Members of the Board to appoint Mr. Darrell Morgan as a Southern Community Board member.

MOTION #12/23 it was moved by Mr. Knowles McGill that the Board of Directors approve the appointment of Mr. Darrell Morgan as a Southern Community Member on the SLMHC Board of Directors. Seconded by Mr. Dennis Leney. **CARRIED**

4.3 Chief of Ambulatory Care

- Dr. Dan Shilensky has resigned as the President of the Medical Staff Association (MSA). Dr. Blake Mackay was elected as the new President at the MSA meeting held February 23, 2023. Dr. Mackay was welcomed to the Board of Directors.
- Dr. Ben Langer, Chief of Ambulatory Care has relocated to Southern Ontario. He will continue to do some part time work remotely but has resigned as the Chief of Ambulatory Care. The Board will be updated once the position has been filled.

4.4 Approval of Privileges and Credentialing as per MAC meeting February 23, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #13/23 it was moved by Mr. Alvin Fiddler that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the February 23, 2023 meeting of the Medical Advisory Committee. Seconded by Mr. Darrell Morgan. **CARRIED**

4.5 2023-24 Quality Improvement Plan

- Quality Improvement Plan (QIP) for 2023-24 was presented by Mr. Shanthive Asokan, Quality Assurance, Decision Support Lead.
- An overview was done of the QIP Progress Report, QIP Narrative and the QIP Work Plan.
- A discussion took place on data collection. It was noted there are parameters outlined in the Truth & Reconciliation Committee (TRC) that the hospital may need to include in the QIP.
- It was asked if SLMHC has adopted the United Nations Declaration on the Rights of Indigenous People (UNDRIP) and the TRC to support governance moving forward.
- It was noted the Board will need to be educated on the TRC and UNDRIP. **ACTION**
- The Board and CEO will need to review the information and decide on the data to be included in the QIP. **ACTION**

MOTION #14/23 it was moved by Mr. Darrell Morgan that the Board of Directors approve the

4.6 Appointment of Board Signatories

- The Resource Utilization Committee (RUC) is required to approve financials for the organization. Mr. Terry Jewell was a signatory but given the recent resignation we are in need of a Board signatory.
- Mr. Mathew Hoppe volunteered to be a member of RUC and a Board signatory.
- Mr. Darrell Morgan volunteered to be a Board signatory.

MOTION #15/23 it was moved by Ms. Joyce Timpson that the Board of Directors appoint Mr. Mathew Hoppe and Mr. Darrell Morgan as signatories on the bank account(s) and further direct the CEO/Board Chair to sign and send Letter of Direction to Bank of Montreal (BMO) confirming these changes. Seconded by Mr. Alvin Fiddler. **CARRIED**

MOTION #16/23 it was moved by Mr. Knowles McGill that the Board of Directors formally accept the resignation of Mr. Terry Jewell as a Southern Community Member on the SLMHC Board of Directors effective January 31, 2023. Seconded by Mr. Darrell Morgan. **CARRIED**

4.7 HIS Renewal

- We have been advised by the vendor they are no longer supporting Meditech; the organization's health information system. As a Northwest region, we are looking for a replacement system and based on early estimates there is a substantial cost increase to replace Meditech. This will challenge our financial abilities in the future. The combined annual incremental operation cost and capital will total \$1.5 million extra per year going forward.
- There are many different electronic medical records (MRI) being used throughout the province. The federal system has their own EMR. There is no standardization of an EMR across the province or the country. The government will not implement that every hospital in Ontario use the same EMR.
- A discussion was held on EMR and data collection.
- A Northwest Region CEO meeting is being held with the CEO's and Board members on April 19, 2023 for further discussion on Electronic Health Record.

5.0 **Business Arising from the Minutes**

MOTION #17/23 it was moved by Mr. Dennis Leney that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Mathew Hoppe. **CARRIED**

MOTION #19/23 it was moved by Mr. Mathew Hoppe that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Dennis Leney. **CARRIED**

6.0 **Round Table**

Mathew Hoppe – You all are doing good work. There is lots of transition, lots of changes. We will get through it. He looks forward to all the fun work we will be doing. Thank you to our Board

Chair.

Alvin Fiddler – Welcome Darrell to the Board. He commends management for all the work they do. He joined the Board in July and there has been many challenges. He has been asked by the Provincial Health Minister, Sylvia Jones to join the Ontario Health Board. He will have to resign from the Board but regardless, his interest is still with the hospital and he believes in the organization and its mandate.

Joyce Timpson – Congrats Alvin. It has been a good meeting and we have had some difficult discussions. The meetings are very respectful and everyone gets their side and point of view in. Some good outcomes.

Roy Spence – He appreciates all the work done by the staff and Board after the pandemic. We need to keep it up in a good way.

Dr. Laurel Laakso – Good discussion today. Thank you to our Board Chair for your leadership. It is sad to see Alvin go but exciting to have him represent the region with Ontario Health. Congrats.

Darrell Morgan – It has been an interesting first Board meeting. Thank you everyone for your time. He has lots to learn about how to be involved and run a hospital. He will do his part in contributing.

Dennis Leney - Three weeks ago he was commandeered by the Ambulance department because of shortage of drivers. He came to the ER with a patient and during that time there was a sudden death of a patient in the ER. Patients were in the ER and there were people under the influence walking in and out. We have to do something about these situations as it affects the organization's accreditation. He would like a copy of the response letter that was sent to the ministry. He is sorry to see Alvin go.

Knowles McGill – He is sorry to see Alvin go. It has been an interesting meeting and glad we got through it ok. Good luck to us and hope the committee that is doing the work on getting us a new CEO is successful. Thank you to everyone for their input.

Sadie Maxwell – It has been quite stressful doing the Board work that we have had to do over the last while; it is very time consuming. She will continue as the Board Chair until things are better for our patients, Northern communities and the people that provide the service. The most important thing is that we improve services to the people that walk through the doors and employees are happy to go to work every day.

7.0 Reports

7.1 Foundation

- Deferred

7.2 CEO

- A copy of the CEO report was provided.

7.3 CNE

- A copy of the CNE report was provided.

7.4 Chief of Staff

- The Minister of Health, Sylvia Jones has appointed Assistant Deputy Minister Melanie Kohn to oversee the Sioux Lookout file.
- A meeting was held with members of our Senior Executive and the Ministry to discuss the healthcare crisis in Sioux Lookout. We have made good progress. Our Emergency Department (ED) was previously funded for twenty-four hour physician coverage, the Ministry has agreed to fund us for thirty-two hours of coverage. We have a limited budget for visiting specialist. We have asked the Ministry to increase the funding to allow more visiting specialist to come to our hospital. We are still waiting for a response.
- A committee has been formed with different community members and SLFNHA to help with the physician recruitment. An official meeting has not yet occurred.
- During the first two weeks of April there were many hospitalist vacancies. The team worked hard to interview a lot of potential physicians. We are fully staffed and many physicians have agreed to come back and will also travel to the Northern communities.
- We continue in our efforts for the recruitment of physicians in the ED. We have not received any applicants.
- An OHT meeting was held with multiple representatives from Ontario Health who spoke to the physicians group. Dr. Laakso has agreed to be the inaugural co-chair of the primary care council for OHT. Digital transformation is a primary topic.

7.5 Executive Lead Indigenous Collaboration and Relations

- Deferred

8.0 **Standing Agenda Items**

8.1 Financial Update

- Deferred

9.0 **For Information Only**

9.1 Medical Advisory Committee Minutes January 5, 2023.

10.0 **Next Meeting**

The next meeting is scheduled for Thursday, April 27, 2023

11.0 **Closing Prayer**

Mr. Roy Spence closed the meeting in prayer. The meeting was adjourned at 2:07 pm.

MOTION #20/23 it was moved by Mr. Darrell Morgan that there being no further business, the meeting be adjourned at 2:07 pm. Seconded by Ms. Joyce Timpson.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

SF

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, May 25, 2023 at 9:00 am
Via Zoom/Boardroom A & B
MINUTES

Present: Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Cynthia Dwyer, Mr. Kevin Holder, Mr. Alvin Fiddler, Mr. Darrell Morgan, Ms. Terri Fiddler, Mr. Dean Osmond, Ms. Kathy Loon, Ms. Beatrice Anderson, Dr. Blake Mackay, Ms. Selena Froude (recorder)

Regrets: Ms. Leanne Tyler, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Patricia Keesickquayash

The meeting was called to order at 9:20 am. All were welcomed to the meeting. Ms. Terri Fiddler opened the meeting with a prayer.

Patient Story

A patient story was shared by Ms. Cynthia Dwyer.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1.0 Approval of the Agenda

The agenda was reviewed and approved as amended. Item 6.0 and 7.0 were moved to the beginning of the meeting.

MOTION #22/23 it was moved by Mr. Alvin Fiddler that the Board of Directors approve the agenda of the regular meeting held May 25, 2023 as amended. Seconded by Mr. Darrell Morgan. **CARRIED**

2.0 Approval of the Minutes of the Regular Board Meetings held March 30, 2023.

The minutes of the regular Board meetings held March 30, 2023 were reviewed and approved as distributed.

MOTION #23/23 it was moved by Ms. Christine Hoey that the Board of Directors approve the minutes of the regular Board meetings held March 30, 2023 as distributed. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.0 New Business

6.1 Approval of Privileges and Credentialing as per MAC meeting April 6 and 11, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #24/23 it was moved by Mr. Knowles McGill that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the April 6 and 11, 2023 meeting of the Medical Advisory Committee.

Seconded by Mr. Darrell Morgan. **CARRIED**

6.2 BMO Transaction Processing System (TPS) Certificate of Account Authorities

- The Board of Directors appointed Mr. Mathew Hoppe, Mr. Darrell Morgan, Mr. Knowles McGill, Ms. Sadie Maxwell and Mr. Dean Osmond to be signatories for the BMO Transaction Processing System (TPS). We need board approval for the TPS Certificate of Account Authorities.

MOTION #25/23 it was moved by Mr. Alvin Fiddler that the Board of Directors approve the TPS Certificate of Account Authorities which has been duly passed by SLMHC at a meeting duly called and held in accordance with the law governing the Corporation on April 27, 2023. Seconded by Ms. Christine Hoey. **CARRIED**

6.3 Regional EHR Business Care – Standard Board Motion for Regional Hospitals

- A meeting with the regional CEOs and Board members was held April 19, 2023 to discuss the Electronic Health Records (EHR). Mr. Knowles McGill and Mr. Dean Osmond were in attendance.
- The hospital information system (Meditech) is approaching end of life. Thunder Bay Regional Health Sciences Centre (TBRHSC) has agreed to be the lead finance entity and SLMHC will pay their share over a period of time. A Board of Directors motion is required.
- All hospitals in the northeast and northwest will be under the same EHR. The one time cost is estimated to be \$107.2 million, SLMHC share of that cost at 6.38 percent is estimated to be \$6,844,004 and average annual net new operating cost is estimated to be \$805,197.

MOTION #26/23 **Whereas** the current hospital information system (Meditech Client/Server) is approaching end of life, and whereas the North West Regional Hospital CEO Steering Committee on March 30, 2023 has recommended the Business Case for approval to the Boards of Directors and whereas the total one time cost is estimated to be \$107.2M and average annual new operating cost is estimated to be \$12.2M and whereas SLMHC share of that one time cost, at 6.38% is estimated to be \$6,844,004 and average annual net new operating cost is estimated to be \$805,197 and whereas TBRHSC has agreed to be the lead finance entity, where other hospitals agree to pay their share be it hereby resolved that the Board of Directors approve proceeding with the upgrade to Meditech Expanse, as presented. Moved by Mr. Knowles McGill. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.4 Board Membership – Southern Member

- Two applications were received for the Southern Community member; Ms. Kristen Carroll and Ms. Opal Allen. A recommendation was made to appoint Ms. Kristen Carroll as the Southern Community member. It was suggested to ask Ms. Opal Allen sit on the Quality & Patient Safety Committee. Selena to follow-up. **ACTION**

MOTION #27/23 it was moved by Mr. Darrell Morgan that the Board of Directors approve the appointment of Ms. Kristen Carroll as a Southern Community Member on the Board of Directors and to ask Ms. Opal Allen to sit on the Quality & Patient Safety Committee. Seconded by Ms. Christine Hoey. **CARRIED**

6.5 SLFNHA Representative

- A letter was received from Sioux Lookout First Nation Health Authority (SLFNHA) recommending Ms. Monica Hemeon as the interim SLFNHA representative on the SLMHC Board of Directors. The permanent recommendation will be confirmed by the incoming President & CEO.

MOTION #28/23 it was moved by Mr. Darrell Morgan that the Board of Directors appoint Ms. Monica Hemeon, CAO as the interim representative for SLFNHA on the SLMHC Board of Directors. Seconded by Mr. Mathew Hoppe. **CARRIED**

7.0 **Business Arising from the Minutes**

MOTION #29/23 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Darrell Morgan. **CARRIED**

MOTION #31/23 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Darrell Morgan. **CARRIED**

3.0 **Round Table**

Knowles McGill – Nothing to report.

Darrell Morgan – He appreciates everyone’s help. Good job to the staff here keeping things moving.

Dr. Laurel Laakso – She will speak to the COS report.

Mathew Hoppe – Nothing to report.

Christine Hoey – It’s a beautiful day. It’s going to be a beautiful weekend.

Dean Osmond – He will speak to the CEO report.

Sadie Maxwell – The previous CEO had recommended a vice-chair person for the Board. The vice-chair would be a part of the succession plan. She has a one year timeframe as chair. It is her recommendation to have Mr. Mathew Hoppe be the vice-chair. A motion to be made at the AGM. The Corporate By-Laws will need to be updated within the year.

Alvin Fiddler – Thank you to the hiring committee for all the work they did on behalf of the Board. The connection between the north and SLMHC needs some work. A standard practice should be having one or two meetings a year in our northern communities, building partnerships with the region.

Beatrice Anderson – Nothing to report.

Dennis Leney – Nothing to report.

Cynthia Dwyer – She will speak to the CNE report.

Kevin Holder – Nothing to report

4.0 Reports

4.1 Foundation

- The foundation has formed a subcommittee to meet regularly to discuss next steps for the MRI. The committee consist of members from SLMHC Board and local partners. Mayor Lawrence has agreed to chair the committee.
- Mayor Lawrence had a meeting with the Board chair of TBRHSC. A letter is being drafted on behalf of our acting CEO and Board Chair requesting a letter of support from TBRHSC for the MRI.

4.2 CEO

- Ontario Health North senior team is planning a site visit in June.
- We have signed the Memorandum of Understanding (MOU) with Kenora District Services Board (KDSB) for the safe sober beds. It will be modelled after Morningstar.
- Our Executive Lead of Indigenous Collaboration and Relations will be on Wawatay radio speaking to the communities about services and updates at SLMHC.
- The MRI requires an external space; this will be a new build. A business case has been submitted.
- The Pikangikum community visit planned for January 2023 has been rescheduled to June 2023.
- The Regional Lab Committee was on-site April 20. The visit went very well.
- Our clinical dietitian, Kaitlin Negus was awarded the Northern Ambassador Award presented by the Northern Ontario School of Medicine.
- Our Human Resource Officers have been attending career affairs in Pelican falls and Slate falls.
- He attended the 2023 Healthcare Leadership Summit for CEO's and Board chairs on Innovation.
- The organization had a cyber-attack May 10, nothing was compromised.
- National Aboriginal Day is June 21. We will be partnering with the Friendship Centre and having festivities on-site.

4.3 CNE

- Four Registered Nurses (RN) have been hired for the Emergency Department (ED).
- We will be trialing a Medical Lab Assistant (MLA) in the ED starting in June.
- The OR dental program continues to be a success. It has been great collaboration.
- Nursing week was in May. It was successful.
- April was organ and tissue donor month. We did an education blitz.
- By the end of 2023, the organization should have the Best Practice Spot Organization Designation. William George Extended Care Unit is already a designate.
- We have created a dedicated Wound Care Nurse position who will assist the Infectious Disease Physician and Specialist.
- An MOU has been signed with Indigenous Service Canada for their NPs to come do placements in our OBS department. North Superior Hospital will be sending five nurses to receive training in OBS.
- She continues to chair the Regional ELCAP Committee and co-chair the Regional Hospital Advisory Committee.

4.4 Chief of Staff

- The inaugural meeting for the Regional Physician and Retention Recruitment Committee was held May 8. It is chaired by the SLRPSI physician services physician recruiter.
- CBC The National was on-site May 16 doing a feature on NOSM University.
- She will be attending the Canadian Association of ER Physicians. We are hoping to get some interest in full-time ED physician positions.
- Dr. David Folk is the newly appointed interim SLRPSI Medical Director.
- Our ED is going into summer with critical physician staffing; July and August have many vacancies. As of March 31, 2023 the Ministry has cancelled the additional incentives to hospitals to offer higher wages. Our Senior Executive team has decided to go ahead and offer incentives from our hospital budget.
- We continue to work on our specialist program. Dr. Schreiber, SLMHC Infections Disease Specialist has been successful with partnering with McMaster University to have general and internal medicine fellows come to SLMHC as a part of their standing rotation. We are partnering with several ED programs at UFT that would have a standing rotation for their fellows.
- She is enrolled in the Advanced Leadership Program through Rotman School of Management.
- The Primary Care Council of the Ontario Health Team (OHT) is active and is working on recruiting more members.

4.5 Executive Lead Indigenous Collaboration and Relations

- Deferred

5.0 **Standing Agenda Items**

5.1 Financial Update

- The financials were presented for February 2023.
- We anticipated at the end of February we would be in a \$3.9 million deficit. The Ministry funded an additional \$3.9 million in March 2023 and we anticipate a balanced budget.
- The unions are in arbitrations across the province. In May 2023 the arbitrations were finalized and we will have to pay retroactive payroll. This will move us into a deficit of approximately \$2 million.
- Our auditors were on-site two weeks ago. We will see the audited financial statements at the end of June.
- Our cash flow is good.

8.0 **For Information Only**

8.1 Medical Advisory Committee Minutes February 23 and April 6, 2023.

9.0 **Next Meeting**

The next meeting is scheduled for Thursday, June 22, 2023 along with our AGM.

10.0 **Closing Prayer**

Mr. Alvin Fiddler closed the meeting in prayer. The meeting was adjourned at 11:54 am.

MOTION #32/23

it was moved by Mr. Darrell Morgan that there being no further business, the meeting be adjourned at 11:54 am. Seconded by Ms. Christine Hoey.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

SF

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, September 28, 2023 at 10:15 am
Via Zoom/Boardroom A & B
MINUTES

- Present:** Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Cynthia Dwyer, Mr. Kevin Holder, Mr. Darrell Morgan, Mr. Dean Osmond, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Monica Hemeon, Dr. Blake Mackay, Ms. Selena Froude (recorder)
- Regrets:** Ms. Leanne Tyler, Ms. Patricia Keesickquayash, Ms. Terri Fiddler, Ms. Kathy Loon, Ms. Beatrice Anderson, Ms. Kristen Carroll
-

The meeting was called to order at 10:15 am. All were welcomed to the meeting. An opening prayer was done by Mr. Mathew Hoppe at the start of the Annual General Meeting.

Patient Story

A patient story was shared by Ms. Cynthia Dwyer.

Directors Conflict of Interest Disclosure

Dr. Laurel Laakso declared a conflict of interest for agenda item 6.7. She will recuse herself. Mr. Darrell Morgan noted he is a signatory and signs off on payments for the finance department. Going forward, he declares a conflict of interest for any payments made to Morgan Fuels.

1.0 Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #38/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the agenda of the regular meeting held September 28, 2023 as presented. Seconded by Ms. Monica Hemeon. **CARRIED**

2.0 Approval of the Minutes of the Regular Board Meeting held May 25, 2023 and the Executive Committee Meeting held June 19, 2023.

The minutes of the regular board meeting held May 25, 2023 and the Executive Committee meeting held June 19, 2023 were reviewed and approved as distributed.

MOTION #39/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the minutes of the regular board meeting held May 25, 2023 and the Executive Committee meeting held June 19, 2023 as distributed. Seconded by Ms. Joyce Timpson. **CARRIED**

3.0 Business Arising from the Minutes

3.1 N/A

4.0 Reports

4.1 Foundation

- The foundation will be moving forward with monthly MRI committee meetings.
- The annual Skip to Equip Bonspiel will be happening in November. Last year we raised \$95,000, this year we are hoping for \$100,000.
- The foundation will be hosting a luncheon on November 21, 2023 to honor Mr. Terry Jewell who has resigned from the foundation.

4.2 CEO

- On June 13, 2023 he attended the Pikangikum Health Transformation meeting in Dryden.
- Our National Indigenous Peoples Day celebration on June 21, 2023 was a huge success with over 1000 people in attendance. The Dr. Velji, Provincial CNE was in attendance and participated in the festivities.
- Due to supply chains, the constructions of our safe rooms are delayed.
- The Ministry of Long Term Care is still in the process of finding a new funding model which will work for small rural facilities.
- Phase two of our Emergency Department (ED) renovations has gone to the Capital Branch of the Ministry, we are still awaiting approval.
- We have instituted a Medical Lab Assistant (MLA) to work in the ED Monday through Friday.
- We are utilizing TeleVu; a voice activated headset that allows our staff to have hands free communication with a pathologist in southern Ontario.
- Our Diagnostic Department (DI) has standardized some protocols. We have a partnership with the Oshk Pimache O' Win Wenjack Institute to support training and quality assurance for radiation technicians who work in our northern Communities.
- The Mental Health and Addictions Program has started the Rapid Access to Addictions Medicine (RAAM) clinic on site and at the shelter. We have been able to utilize the space of the Mobile Outreach Team.
- Five of our managers will be attending the North West Training and Development this fall.
- We continue to have capacity issues placing us in major surge.

4.3 CNE

- We continue to have a patient surge. Our admission rate is 115% capacity on the floor and an average of ten repatriates from Thunder Bay Regional Health Science Centre.
- All staff will be provided de-escalation training.
- We have partnered with the First Step Women's Shelter to enhance the sexual assault services in Sioux Lookout.
- We have hired six nurses. We continue to utilize agency nurses; most of who have been with the organization for nine months to two years, providing better continuity of care.
- SLMHC has received funding for a Nurse Scholar position. A nurse will work in the ED to support new nursing graduates.
- We continue to work on the Best Practice Spotlight Organization designation for the organization.

4.4 Chief of Staff

- We have seen a higher volume of locums coming to Sioux Lookout. We have oriented thirty-one locums from January to August and another fourteen coming in September and August. It has been a team effort. Exit interviews have been really positive and locums are signing contracts. We are hoping to rebuild a permanent workforce.

- There has been a lot of movement in the region to move towards a more patient centered transfer system. We are working on the northwest region urgent transfer policy.
- She sits on a committee that is streamlining the process between CritiCall and Ornge. The focus is to keep it north centric and patient focused. Policies are being designed to ensure our patients and northern communities receive services.
- We are working on a Stroke protocol.
- She attended a meeting with Dr. Verma, Dean and CEO of NOSM University to talk about how Sioux Lookout can pilot some very innovative and unique models of medical education, allowing for potential recruitment and training the next generation of healthcare providers to be patient centered with indigenous cultural safety and healthcare at the forefront.

4.5 Executive Lead Indigenous Collaboration and Relations

- Deferred

5.0 **Standing Agenda Items**

5.1 Financial Update

- The financials were presented as of August 31, 2023.
- Our current ratio is low. This is attributed to the retroactive arbitration awards for payroll and timing issues. We are waiting on revenue from the Ministry.
- Fund Type 2 has a small deficit.

6.0 **New Business**

6.1 Approval of Privileges and Credentialing as per Medical Advisory Committee (MAC) Meetings June 15, August 17, and September 14, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #41/23 it was moved by Mr. Mathew Hoppe that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the June 15, August 17, and September 14, 2023 meetings of the Medical Advisory Committee. Seconded by Mr. Darrell Morgan. **CARRIED**

6.2 Quality Assurance Department and Compliance Policy

- The Quality Assurance Department and Compliance Policy was presented and reviewed.

MOTION #40/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the Quality Assurance Department and Compliance policy as a Board of Directors policy. Seconded by Mr. Darrell Morgan. **CARRIED**

6.3 Political Strategies Board Subcommittee

- The Resource Utilization Committee passed a recommendation at a meeting held August 30, 2023 that the Board of Directors set up a subcommittee of the Board of Trustees for political strategies.

MOTION #42/23 it was moved by Mr. Darrell Morgan that the Board of Directors set up a subcommittee comprised of Board Trustees for political strategies as

recommended by the Resource Utilization Committee on August 30, 2023.
Seconded by Mr. Dennis Leney. **CARRIED**

6.4 Capital Allocation Plan 2023/24

- The 2023/24 Capital Budget and Allocation Plan was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held October 26, 2022 that the Board of Directors approve the annual request amount.

MOTION #43/23 it was moved by Ms. Christine Hoey that the Board of Directors approve the 2023/24 Capital Budget and Allocation Plan endorsement as recommended by the Resource Utilization Committee on October 26, 2022. Seconded by Ms. Joyce Timpson. **CARRIED**

6.5 2023/24 Budget Summary

- The 2023/24 Budget Summary was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held September 25, 2023 that the Board of Directors approve the 2023/24 Budget Summary.

MOTION #44/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the 2023/24 Budget Summary as recommended by the Resource Utilization Committee on September 25, 2023. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.6 2023/24 Hospital Service Accountability Agreement

- The 2023/24 Hospital Service Accountability Agreement was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held September 25, 2023 that the Board of Directors approve the 2023/24 Hospital Service Accountability Agreement.

MOTION #45/23 it was moved by Ms. Joyce Timpson that the Board of Directors approve the 2023/24 Hospital Service Accountability Agreement as recommended by the Resource Utilization Committee on September 25, 2023. Seconded by Mr. Darrell Morgan. **CARRIED**

MOTION #46/23 it was moved by Mr. Mathew Hoppe that the Board of Directors move this portion of the meeting in-camera. Seconded by Ms. Joyce Timpson. **CARRIED**

MOTION #48/23 it was moved by Mr. Mathew Hoppe that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Knowles McGill. **CARRIED**

8.0 For Information Only

8.1 Medical Advisory Committee Minutes May 11, June 15 and August 17, 2023.

8.2 HW.7.10 Safe Disclosure Policy

8.3 Resource Utilization Committee Minutes May 9 and June 15, 2023

9.0 Next Meeting

The next meeting is scheduled for Thursday, November 9, 2023.

10.0 Closing Prayer

Mr. Mathew Hoppe closed the meeting in prayer. The meeting was adjourned at 12:40 pm.

MOTION #49/23 it was moved by Mr. Mathew Hoppe that there being no further business, the meeting be adjourned at 12:40 pm. Seconded by Mr. Knowles McGill.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

SF

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Tuesday, December 12, 2023 at 9:00 am
Via Zoom/Boardroom A & B
MINUTES

- Present:** Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Cynthia Dwyer, Mr. Kevin Holder, Mr. Darrell Morgan, Mr. Dean Osmond, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Monica Hemeon, Ms. Patricia Keesickquayash, Ms. Terri Fiddler, Ms. Kathy Loon, Ms. Beatrice Anderson, Ms. Kristen Carroll, Ms. Ramona Quequish, Ms. Selena Froude (recorder)
- Regrets:** Ms. Leanne Tyler, Dr. Blake Mackay
-

The meeting was called to order at 9:00 am. All were welcomed to the meeting. Ms. Terri Fiddler opened the meeting with a prayer.

Patient Story

A patient story was shared by Ms. Cynthia Dwyer.

Directors Conflict of Interest Disclosure

Mr. Dean Osmond declared a conflict of interest for agenda item 6.8. He will recuse himself.

1.0 Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #50/23 it was moved by Mr. Darrell Morgan that the Board of Directors approve the agenda of the regular meeting held December 12, 2023 as presented. Seconded by Ms. Christine Hoey. **CARRIED**

2.0 Approval of the Minutes of the Regular Board Meeting held September 28, 2023.

The minutes of the regular board meeting held September 28, 2023 were reviewed and approved as presented.

MOTION #51/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the minutes of the regular board meeting held September 28, 2023 as presented. Seconded by Mr. Dennis Leney. **CARRIED**

3.0 Business Arising from the Minutes

3.1 N/A

4.0 Reports

4.1 Foundation

- The Foundation has started the MRI campaign.

- The Foundation has donated \$1.5 million and the Skip to Equip Ladies Bonspiel made a donation of \$130,000.
- The MRI committee is meeting every month. We have new members and continue to recruit. Mayor Lawrance has stepped down as chair; we have candidates to step into that role.
- The plan is to have small fundraisers bi-monthly.
- We are reaching out to the Chiefs Council on Health for support. We are hoping to begin the project this spring.
- The Employee Giving Program is starting in January.
- The Sioux Lookout Bombers are hosting a Hockey Fights Cancer game. All proceeds go to the MRI campaign.

4.2 CEO

- The Mental Health and Addictions Centre of Excellence did a site tour October 18, 2023.
- Sioux Lookout Local Education Group held their annual academic days at SLMHC October 27, 2023.
- He attended the stakeholders' engagement session with ORGNE and CriticCall October 30, 2023. The discussion pertained to patient transfers and delays in the north; and the definition of life or limb in regards to mental health.
- He attended the Small and Rural Northern Hospitals Network meeting November 6, 2023. The discussion pertained to the of state of health care in the north, health human resource challenges and financial pressures.
- The 2023 annual report of the Auditor General was released December 6, 2023.
- The Patient Ombudsman was on site December 6 to 8, 2023. We are expecting a draft report in February.

4.3 CNE

- We continue to work towards our Best Practice Spotlight Organization designation. A research project is being done on how to increase elder satisfaction.
- We have hired seven nurses and continue to participate in the Provincial Nursing Recruitment Program.
- Non-Violent Crisis Intervention (NVCi) will begin in the new year. Sue Anderson has become a qualified NVCi instructor.
- The pediatric dental program continues to be successful. Funding has been extended for another year.
- We are experiencing a Medical Lab Technologist (MLT) shortage. We are working on a strategy to train our own MLT within the organization.
- We continue to have discussion with ORGNE regarding patient repatriates.

4.4 Chief of Staff

- The Temporary Summer Locum Incentive Program from the Ministry will be ending March 2024. We are still experiencing staffing shortages, this is concerning.
- She was invited to participate in a NOSM university media briefing. The Ontario Medical Association (OMA) focused attention on northern health care.
- The Physician Recruitment and Retention Committee has submitted a request to the Sioux Lookout Municipality, NOSM University and Sioux Lookout Regional Physicians Services Inc. (SLRPSI) to ask for increased funding for physician recruitment and retention. We are waiting for a response.
- As co-chair of the Primary Care Council for our local Ontario Health Team (OHT), she has

been advocating on behalf of the region. We are hopeful to have more physicians relocate to Sioux Lookout.

4.5 Executive Lead Indigenous Collaboration and Relations

- She has a new role as Vice President Indigenous Services, Equity, Diversity, and Inclusion.
- Kiiwatinoong Healing Waters (KHW OHT) has received funding to continue. Her contract as co-chair has been extended for one year.
- OHT has established working groups. We are recruiting for an executive director, project manager, communications lead and administrative assistant.
- The Regional Specialized Services Network has received funding to complete work for the OHT's in our region. She has been asked to attend the meetings as the Indigenous representative.
- The Equity and Diversity Committee has been meeting every six weeks. We are updating our policies to be more inclusive.
- Culturally Safe Care training has been updated under the direction of Dr. Kathy Sanderson. We have been utilizing her EDI mandatory training program.
- Our Quality and Patient Safety Lead Manager, Gregory Rooke has led a team to complete the 2023-2028 Quality and Performance Improvement Strategy. Mr. Rooke will also lead a process where we work towards achieving accreditation for Indigenous Health Focused Services.
- We have been approved to participate in an action series, Rethinking Patient Safety.
- She has been participating in the Chiefs Council on Health meetings, SLMHC and SLFNHA Joint Executive meetings and Regional Table meetings.
- The Elder's Council structure is being revisited.

5.0 **Standing Agenda Items**

5.1 Financial Update

- The financials were presented as of October 31, 2023.
- Cash position is good, current ratio is good.
- We are forecasting a deficit of \$1.3 million at the end of the year. We are hopeful the Ministry will fund the \$3 million cost for arbitration awards putting us in a surplus. This will cover last year's deficit, making us whole for the year.
- Fund Type 2 has a surplus.

6.0 **New Business**

6.1 Approval of Board Policies

- ADM.I.1- Sioux Lookout Meno Ya Win Health Centre Mission, Vision and Values policy was presented and reviewed.
- It was noted the seven grandfather teachings need to be added to the values. Selena to update policy and forward to the board. **ACTION**
- It was noted communications would have to be notified to change all publishing's.
- ADM.I.2 – Strategic Planning policy was presented and reviewed.
- Under Strategic Planning Process, the following will be added:
 - 1. e) The board and the executive working towards a new strategic plan every three to five years or as needed.

6.2 Terms of Reference – Resource Utilization Committee & Executive Committee of the Board

- Deferred

6.3 Self Assessments as Recommended by Ontario Health Association

- Deferred

6.4 Board of Directors Meeting Schedule 2024

- The Board of Directors meeting schedule for 2024 was presented

MOTION #52/23 it was moved by Mr. Knowles McGill that the Board of Directors approve the Board of Directors meeting schedule for 2024 as presented. Seconded by Ms. Christine Hoey. **CARRIED**

6.5 Assault, Care & Treatment (ACT) Patients

- There is concern regarding after hours and weekend coverage for Assault Care and Treatment (ACT). An incident occurred in Mishkeegogamang which resulted in a patient needing a rape kit and it could not be done in the community. The patient was medivac to Sioux Lookout and then to Thunder Bay because ACT was not available at that time. This situation was traumatizing for the patient.
- It was noted the ACT program is staffed Monday to Friday twenty-four hours. We do not have enough staff for weekend coverage. We are collaborating with the First Step Women's Shelter and Ontario Health to have coverage twenty-four hours a day. The Sexual Assault Network has staff on call to assist the ER nurse with rape kits and work is being done to have the community nurses receive training.

6.6 Sioux Lookout First Nation Health Authority (SLFNHA) Representative

- A letter was received from the Sioux Lookout First Nations Health Authority (SLFNHA) appointing Ms. Monica Hemeon as the SLFNHA representative on the Sioux Lookout Meno Ya Win Board of Directors.

MOTION #53/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the appointment of Ms. Monica Hemeon as the Sioux Lookout First Nations Health Authority (SLFNHA) representative on the Sioux Lookout Meno Ya Win Board of Directors. Seconded by Mr. Darrell Morgan. **CARRIED**

6.7 Approval of Privileges and Credentialing as per MAC meeting September 28, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #54/23 it was moved by Ms. Monica Hemeon that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the September 28, 2023 meeting of the Medical Advisory Committee. Seconded by Mr. Darrell Morgan. **CARRIED**

MOTION #55/23 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting in-camera. Seconded by Ms. Christine Hoey. **CARRIED**

MOTION #57/23 it was moved by Mr. Dennis Leney that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Mathew Hoppe.
CARRIED

8.0 For Information Only

- 8.1 OH Memo – Approach to 2023/24 and 2024/25 Service Accountability Agreements
- 8.2 Organizational Chart
- 8.3 Resource Utilization Committee Meeting Minutes August 30, 2023 and September 25, 2023.

9.0 Next Meeting

The next meeting is scheduled for Thursday, January 25, 2024.

10.0 Closing Prayer

Mr. Roy Spence closed the meeting in prayer. The meeting was adjourned at 12:32 pm.

MOTION #58/23 it was moved by Ms. Kristine Carroll that there being no further business, the meeting be adjourned at 12:32 pm. Seconded by Mr. Dennis Leney.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

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