

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, January 30, 2020 at 0900 hours
in Boardroom A and B

Present: Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. James Cutfeet, Mr. John McKay, Mr. John Cutfeet, Mr. Roy Spence, Ms. Brenda Fox, Ms. Joyce Timpson, Ms. Heather Lee, Mr. Dean Osmond, Dr. Barbara Russell-Mahoney (at 9:30 am), Ms. Samantha Brooks, Dr. Dan Shilensky, Ms. Renee Southwind, Ms. Teri Fiddler (at 11:00 am), Ms. Kyra Marshall, Ms. Carole Slater (recorder)

Teleconference: Mr. Knowles McGill

Regrets: Mr. Joe Meekis, Mr. Terry Jewell, Ms. Cindy Hunt, Ms. Beatrice Anderson, Ms. Patricia Keesickquayash, Mr. Douglas Semple

Opening Prayer

The meeting was called to order at 0915 hours. The opening prayer was given by Mr. Roy Spence. All were welcomed. Introductions were made.

Patient Story

Ms. Brooks shared a story from a patient who spent time in the emergency department.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. **Approval of the Agenda**

The agenda was reviewed and approved as presented.

MOTION #01/20 it was moved by Ms. Joyce Timpson that the board of directors approve the agenda of the regular meeting held January 30, 2020 as distributed.
Seconded by Ms. Brenda Fox. **CARRIED**

2. **Approval of the Minutes of Meeting held December 12, 2019**

The minutes of the regular meeting held December 12, 2019 were reviewed and approved as corrected.

MOTION #02/20 it was moved by Mr. James Cutfeet that the board of directors approve the minutes of the December 12, 2019 regular board meeting as corrected.
Seconded by Mr. Leroy Quoquat. **CARRIED**

3. **Business Arising from the Minutes**

3.1 Follow up regarding NAN Presentation on Health Transformation

- As per his request at the last meeting, Ms. Lee reached out to Mr. Mercredi to schedule an appointment to further discuss issues related to long-term care and ALC patients; however, we have not heard back. We will continue to reach out to him.
- Thunder Bay Regional Health Sciences Centre CEO plans to meet with Mr. Mercredi to do some work similar with the Ontario Health Team. We feel we need to be part of this discussion should this take place.
- A dyad meeting took place on Monday, January 27, 2020, with senior executive, directors and Chiefs of Department to plan for services and programs for the next 3 to 5 years. We had very good discussions and we are all on the same page as to where we want to go. We still need to figure out what is happening with NAN.
- As per discussion at the last meeting, Carole will distribute the Four Party Agreement to all board members.

4. **Round Table**

Mr. Roy Spence

- Mr. Spence thanked everyone for doing a good job. He noted that we need to work together with the NAN Health Transformation to resolve issues for the communities.

Ms. Joyce Timpson

- Ms. Timpson expressed her concerns with over occupancy at the hospital and patients not getting the services they need. She noted that the hospital is losing staff which is impacting patient care.
- It was noted that the Human Resources department has formed a committee, which include front line staff, to look at recruitment and retention.
- Ms. Timpson noted that she is disappointed that the government is not moving forward with long-term care which would help with overcapacity.

Mr. John Cutfeet

- We keep going back to amalgamation and how this was supposed to help health care. Health care was to remain the same or improve. He noted that his sister is always fighting to get the supplies she needs. It is a constant struggle for a sick person to get the support they need and this is very difficult to see. Who can follow up on issues like the one his sister is dealing with? From a regional perspective, how do we follow up on that? It might not be our role but we should be able to advocate for patients who are ill as they should not have to go through situations like this.
- Ms. Lee noted that we have two discharge planners who help fill the gaps between the hospital and the communities. Once the patient goes home, it becomes the community responsibility. We also have a Discharge Planning committee to help connect the dots with the other organizations; i.e. Health Canada, SLFNHA. It is the hope those gaps will be filled as the Primary Care Team develops further.

Mr. James Cutfeet

- Mr. James Cutfeet noted there are still a lot of issues with medical transportation especially for older people. For some people, this is their first trip out of their community not knowing what they will encounter. They have an escort; however, those escorts need training to know what to do to help the patients.
- What if we had trained, paid medical escorts? They would be the link between the community and the hospital. James has some thoughts on how that model would look like. Navigating the medical system is horrendous for anyone, never mind the elders who have a hard time explaining their illness. It seems like an excellent initiative that should be pursued.
- People in the north are sent out for health care by non-insured; then to the hospital who operates under a different system. If the patient is sent out of province, procedures and policies change once again. A lot of those issues are impacting the health of the people in the north.
- NAN could advocate for medical escorts; however, this is not one of their priorities at this time. There have been discussions of paid escorts for years; however, nothing came out of them. It could save money in the long run.
- Escorts are not always the appropriate person to come out with a patient and it is a struggle to find them in communities. A lot of family members have to use their sick days or vacation to come out as escorts. Non-insured sees the benefit of that for them.
- Mr. Spence agrees that we need to figure out what the real problem is in Ottawa so that transportation for patients can be improved. We know this is not part of the NAN Health Transformation yet. How long do we need to wait before these problems are addressed? Policies have to change. Communities have ideas how things can be improved and we should consult them.

Dr. Barbara Russell-Mahoney

- Dr. Russell-Mahoney acknowledged the stories shared today. There are many challenges and we continue to advocate for system improvements. An example is patients discharged from Thunder Bay to the community without medications. At the regional chief of staff meetings, they are now working to provide a one-month supply of medications to the patient until they can be followed up. This is one small example of system improvements.
- It is also important to acknowledge that both the hospital staff and physicians are working towards alleviating staffing shortage. And that we are actively looking at improving and creating better morale within the group.
- Mr. James Cutfeet noted that physicians are dealing with heavy demands with no time to debrief which impact them over time.

Mr. John McKay

- Mr. McKay asked if we ever mapped out how the hospital works related to other organizations; i.e., Tribal Councils, communities, Health Canada, NIHB, SLFNHA, to help people understand how the system work and how it works together to provide services.
- Ms. Lee noted that SLFNHA did a pictogram a while back. She will check with Janet Gordon to see if they have something they can share.

Dr. Dan Shilensky

- Dr. Shilensky really appreciates the issues brought forward so far. As a physician, he deals with those issues daily and it is a struggle for physicians to get the patients what they need. He also takes it very seriously if someone talks ill of a patient.

Ms. Brenda Fox

- Ms. Fox reported that there is one person in her community who escorts patients all the time. She reported a problem with one patient who could not go to the hostel because he didn't have a status card and had to go back home. The hostel staff know who belongs to a community and they should be able to get the Chief and Council to vouch for those patients instead of sending them away.
- There are holes in the system that are not good for the patient. Her community transportation does not run in the middle of the night and people are stranded with nowhere to go. Same with patients with mental health, we should know what we need to do to help them when they come back to the community. Those are only a few of the issues that needs to be fixed.

Mr. Leroy Quoquat

- Mr. Quoquat asked what happens to physicians when they deal with trauma in ER. Are they taking it out on patients? He noted that stereotyping came up in a workshop he attended. One physician who works in ER said he was tired of dealing with "street people". It shows there is still a long way to go to get rid of stereotype.
- Dr. Russell-Mahoney reported that we all need to maintain professionalism and compassion no matter what happens. She would like to further speak to Mr. Quoquat about this.

Ms. Sadie Maxwell

- Ms. Maxwell noted there is one key message that reverts to non-insured; i.e., not getting medications or supplies for patients, issues with escorts, accommodation, etc. It come down to the federal government not living up to the promise they made through the Four Party Agreement. We have been advocating for years and have not really made any progress.

Ms. Heather Lee

- Ms. Lee reported that we have written a letter to non-insured related to issues with processes. Heather Larsen has responded and will escalate this. This is one piece of advocacy we have done at the request of the Quality and Patient Safety committee.

5. **Reports**

5.1 Foundation Report

There was no report available for today's meeting.

5.2 CEO Report

From feedback received for more timely communication, a monthly CEO blog was introduced. The December 2019 and January 2020 messages were included in the package. Highlights are as follows:

Overcapacity – This is not unique to SLMHC but happening across the region and throughout Canada. It is mostly related to the lack of long-term care beds and patients taking up acute care beds. We have stretchers all over the hospital. It is impacting everybody in the organization, all the way to the CEO. There is also a significant amount of mental health patients seen in ER and an increase in aggression in patients due to addictions or other conditions. We are also reviewing our surge protocol to make it more robust.

A significant amount of training has been provided to staff with Code White and Pinel restraints training, to help them deal with aggressive patients. We monitor the nursing units daily and discharge patients when possible. This affects everybody's morale. We debrief with staff when needed and offer EFAP when necessary.

All staff are rounded on by their managers. This helps to create a rapport for follow up out of those conversations. We continue to train people so they have the necessary tools to keep themselves safe. We have reached out to the OPP and ask how they provide support to their staff. They have provided us with their wellness program contact person. This service can be provided on an individual basis. We also see increased stress in the management team who are trying to find solutions.

Someone asked about our plan in case of a coronavirus outbreak. Ms. Brooks reported that we use the same protocol for all outbreaks, and will use the same we put in place for the recent gastro outbreak if needed.

We recently attended a pre-budget consultation with the government. We hosted them for a luncheon the day before and had an opportunity to talk to them before the meeting.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE – Over the past six months, we have been struggling with staffing in the Outpatient Withdrawal program and have not been successful in replacing the NP who is currently on leave. We will be restructuring the program to make it more efficient. There might be an opportunity to transfer some services to the Primary Care Team. The current staff would move to the Day Medicine program. That program is very busy and needs to be expanded. Program hours will be extended to 7:00 am to 11:00 pm. Patients need to have coordination of their dosage when they come for other health issues.

Chief of Staff – A proposal for specialty services for psychiatry, pediatric, internal medicine and gynecology was submitted to the MOH in 2018; however, we never heard back from them. SLRPSI will write a letter to the MOH to ask for a response to this proposal. Other smaller hospitals have more specialty services than we do. SLRPSI is renegotiating their mainframe agreement with the Ministry They are also looking at renegotiating the Emergency Department Alternative Funding Agreement (ED AFA) and data is being put together to rational the increase in funding. Dr. Russell-Mahoney received positive feedback from the Chiefs of Department for being invited to participate in the ER flow design and hospital services planning session.

6. **Standing Agenda Items**

6.1 Financial Update

- The financial statement was presented. We currently have a \$340,000 surplus. This does not include our portion of the Small Hospital Transformation Funds (SHTF). The surplus is driven by vacancies.
- Some of Fund 2 will need to go back as it cannot be allocated elsewhere.

7. **New Business**

7.1 Board Vacancy Appointment – Foundation Chair

The SLMHC Foundation has a new chair. A recommendation was presented for the approval of Ms. Christine Hoey appointment to the SLMHC board representing the Foundation.

MOTION #03/20 It was moved by Ms. Joyce Timpson that the Board of Directors approve the appointment of Christine Hoey to the SLMHC Board of Directors as Foundation Chair for a term as listed in SLMHC Corporate by-laws. Seconded by Mr. Roy Spence. **CARRIED**

7.2 Approval of Privileges and Credentialing as per MAC meeting January 23, 2020

Privileges for physicians and allied health professionals were reviewed.

MOTION #04/20 It was moved by Dr. Dan Shilensky that the Board of Directors grant privileges to the physicians and allied health professionals listed in the January 23, 2020 minutes of the Medical Advisory Committee. Seconded by Mr. James Cutfeet. **CARRIED**

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the December 16, 2019 meeting

The minutes of the meeting were enclosed for information.

8.2 Quality and Patient Safety Committee minutes of the December 11, 2019 meeting

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. Review and Discussion of Requests

Two requests were put forward for discussion and approval. The board moved into camera to discuss those requests.

MOTION #05/20 It was moved by Mr. Roy Spence that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. James Cutfeet. **CARRIED**

MOTION #06/20 It was moved by Ms. Joyce Timpson that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Mr. James Cutfeet. **CARRIED**

10. **Next Meeting/Closing Prayer**

The closing prayer was given by Ms. Teri Fiddler

The meeting was adjourned at 1210 hours. The next meeting will take place on Thursday, March 26, 2020 at 9:00 am.

MOTION #07/20

It was moved by Mr. James Cutfeet that, there being no further business, the meeting be adjourned at 1210 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
February 13, 2020

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, July 16, 2020 at 0900 hours
via WebEx

Present: Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Knowles McGill, Ms. Brenda Fox, Ms. Joyce Timpson, Mr. Terry Jewell, Ms. Cindy Hunt, Ms. Beatrice Anderson, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple Dr. Barbara Russell-Mahoney, Ms. Samantha Brooks, Dr. Dan Shilensky, Ms. Renee Southwind, Ms. Carole Slater (recorder)

Regrets: Mr. James Cutfeet, Mr. John McKay, Mr. John Cutfeet, Mr. Roy Spence, Mr. Joe Meekis, Ms. Patricia Keesickquayash, Ms. Teri Fiddler

The meeting was called to order at 0915 hours. A moment of silence was observed in lieu of prayer. All were welcomed.

Patient Story

Ms. Brooks shared a patient story from the emergency department.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #14/20 it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held July 16, 2020 as distributed. Seconded by Mr. Leroy Quoquat. **CARRIED**

2. Approval of the Minutes of the Regular Board Meeting held January 30, 2020

The minutes of the regular board meeting held January 30, 2020 were reviewed and approved as presented.

MOTION #15/20 it was moved by Ms. Joyce Timpson that the board of directors approve the minutes of the January 30, 2020 regular board meeting as presented. Seconded by Mr. Leroy Quoquat. **CARRIED**

Approval of the Minutes of the Executive Committee Meeting held March 26, 2020

The minutes of the Executive Committee held March 26, 2020 were reviewed and approved as presented.

MOTION #16/20 it was moved by Ms. Joyce Timpson that the board of directors approve the minutes of the March 26, 2020 Executive Committee meeting as presented. Seconded by Mr. Terry Jewell. **CARRIED**

3. **Business Arising from the Minutes**

3.1 N/A

4. **Round Table**

Mr. Terry Jewell

- Mr. Jewell reported he feels comfortable with SLMHC performance in the past few months on how they handle the pandemic and congratulated everyone on an excellent job.

Ms. Samantha Brooks

- Ms. Brooks echoed Mr. Jewell sentiments. She reported that we were prepared way before any other organizations and thanked everyone for their help in the planning.

Ms. Renee Southwind

- Ms. Southwind thanked the senior team and staff for their work on preparing for the pandemic. She is very proud of how everything was handled.

Mr. Leroy Quoquat

- Mr. Quoquat echoed the sentiments of everyone on a job well done.

Ms. Joyce Timpson

- Ms. Timpson recognized the risk that all health care workers are taking working in the hospital during this time and thanked them for their work.

Dr. Dan Shilensky

- Dr. Shilensky recognized the good job at managing our response to the pandemic and noted that we were prepared. He reported that a lot of people are looking forward to the future and working on a plan to return to the service level we had before. It will be interesting to see what this will look like.
- He noted ongoing difficulties in providing services virtually especially for mental health issues.

Ms. Cindy Hunt

- Ms. Hunt echoed everyone comments. SLMHC has been working with their partners to ensure continuation of care especially for people in the north. SLFNHA has seen increase needs for service and their referrals have gone up significantly. We will continue to work together to figure out the “new normal” to address the needs of the patients.

Mr. Knowles McGill

- Mr. McGill noted that he is extremely thankful for all the work done in keeping us safe. He hopes to be able to thank staff in a meaningful way.

Ms. Brenda Fox

- Ms. Fox echoed everyone sentiments. She noted that we all need to make sure we are prepared for the second wave.

Ms. Beatrice Anderson

- Ms. Anderson thanked all staff at SLMHC for their hard work. She is a pandemic worker for her community. Her community closed their flights after the positive cases were identified at SLMHC. She is impressed how SLMHC has handled this cluster. She noted that she thinks about the staff every day and is impressed with the work they do.

Dr. Barbara Russell-Mahoney

- Dr. Russell-Mahoney thanked the senior team and physicians for their great work. This was great team work and we should take this opportunity to learn from our successes and challenges. It is important to build on our strengths.
- We continue to ramp up services keeping in mind the pandemic is not over.
- She thanked our partners for their collaboration.

Mr. Douglas Semple

- Mr. Semple noted that from all the comments he heard today, what we did to prepare helped us put ourselves in a good situation which did not compromise the care of our patients. We focused on making sure staff were aware of the seriousness of the situation and helped them take care of themselves and our patients. He thanked all the staff for their work.

Ms. Sadie Maxwell

- Ms. Maxwell noted that it was great to hear everyone's voice. She commended the First Nation communities for their efforts in keeping COVID-19 out of their communities.
- She thanked all the staff. This is definitely uncertain time and we are all hopeful we will get through this together.

5. **Reports**

5.1 Foundation Report

There was no report available for today's meeting.

5.2 CEO Report

- Ms. Lee thanked the board for their comments. She found them encouraging. She asked board members to write down their thoughts and send them to Carole as it would mean a lot to staff to hear those kind words directly from the board.
- Ms. Lee also thanked everyone for an amazing job. We are prepared and are fortunate to have low numbers of cases in the community. Businesses have all worked very hard to help ward off potential spread.
- We have moved nine alternate level of care (ALC) patients to ECU. This is going extremely well and those patients are receiving the care they should be getting if they were in a long-term care facility. It makes for better quality of life.

- We have moved to a similar model in the hospital where 20 ALC patients have been cohorted to one wing of the hospital. This model includes a communal dining room where activities can take place.
- We continue with visitors' restrictions and will discuss later today the possibility to open up to one person per inpatient.
- We have mandatory masking in place; we have reduced traffic throughout the hospital and have enhanced our cleaning protocols.
- In early June, three patients and one staff randomly tested positive. In light of this, we implemented voluntary surveillance testing. Out of this, six staff tested positive. All were isolated for 14 days. We are not sure where this came from as those six cases showed no symptoms. We have some physicians looking at this cluster a little closer through research. There was some fear at that time; however, there are no issues with getting care at SLMHC. We continue to have practices in place to ensure all are safe to receive care at SLMHC. We have had communication with the northern communities and partner with SLFNHA for communication.
- We continue with testing at ECU every two weeks as per Ministry direction.
- She noted that some people have concerns and are afraid to come to the hospital.
- We feel prepared for a potential second wave.
- A committee is working on service recovery. The senior team will get a report this afternoon on their plan. We have resumed almost all services in surgery. We will now focus on outpatients and mental health services. We are doing this in conjunction with our partners.
- We are starting to see an increase in mental health and Form 1 patients and this shows that patients have not had full access to care.
- We received a letter from GC Fiddler. We reached out to him as there was some confusion around the messaging. We clarified some misinformation contained in his letter. We are hoping to encourage NAN attendance at our board meetings as well.
- Our employee satisfaction survey results are back and staff satisfaction has increased. We are happy to see that staff feel supported during these trying times as they place themselves at risk every day.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE

- Ms. Brooks reported that we continue to work on service recovery to ensure people have access to the care they need.

Chief of Staff

- Dr. Russell-Mahoney noted that we have protocols in place to ensure locums coming to work at the hospital take all precautions before starting work. Measures are taken to ensure patients are safe when accessing care. We have been lucky with staffing, as a large group of locums stayed in Sioux Lookout to assist with the pandemic. All have been working very hard. We continue to work closely with our partners and meet regularly to plan for improved care delivery.
- We have been fortunate that, with precautions put in place, we have not seen a lot of cases; however, as restrictions are lifted we might see a surge. We will continue to see COVID-19 until we have a vaccine. SLMHC is prepared and we need to continue with the precautions and restrictions that will help us protect people.
- Mr. Semple noted there is good information on the Ontario Health website that can answer a lot of questions. They also provide regular updates as to what is going on, including research.

6. **Standing Agenda Items**

6.1 N/A

7. **New Business**

7.1 Approval of SLMHC Financial Statements for 2019/2020

The Resources Utilization Committee has reviewed the financial statements. They are happy with them. We have received a clean audit with no concerns identified by the auditors.

MOTION #17/20 It was moved by Mr. Knowles McGill that the Board of Directors approve SLMHC Financial Statements for 2019/2020 as presented. Seconded by Mr. Terry Jewell. **CARRIED**

7.2 Approval of Privileges and Credentialing as per MAC meetings of April 16, 2020 and June 11, 2020

Privileges for physicians and allied health professionals were reviewed.

MOTION #18/20 It was moved by Dr. Dan Shilensky that the Board of Directors grant privileges to the physicians and allied health professionals listed in the April 16, 2020 and June 11, 2020 minutes of the Medical Advisory Committee. Seconded by Ms. Cindy Hunt. **CARRIED**

7.3 Approval of Appointment of Chief of Department for Mental Health and Addiction

Dr. Justin Bell submitted his application for the Chief of Department for Mental Health and Addiction. He is well suited for the position and eager to advocate on improving mental health services.

MOTION #19/20 It was moved by Ms. Cindy Hunt that the Board of Directors approve the appointment of Dr. Justin Bell to the Chief of Department for Mental Health and Addiction position for a term as listed in the Professional Staff by-laws. Seconded by Ms. Brenda Fox. **CARRIED**

7.4 Housing Update

- We continue to explore the best options for staff housing to help with recruitment and retention. After discussing options at the last RUC meeting, we will go out to an RFP for the construction of two family-oriented 4 Plexes. At this time, the site where these units will be built is still to be determined.

8. **Minutes of Committees – for Information**

8.1 Quality and Patient Safety Committee minutes of the January 29, 2020 meeting

The minutes of the meeting were enclosed for information.

8.2 Resources Utilization Committee minutes of the February 21, 2020 and March 16, 2020 meetings

The minutes of the meeting were enclosed for information.

8.3 Medical Advisory Committee minutes of the January 23, 2020, March 5, 2020 , April 16, 2020 and June 11, 2020 meetings

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. Review and Discussion of Request

A request from the CEO was put forward for discussion and approval. The board moved into camera to discuss this request.

MOTION #20/20 It was moved by Mr. Terry Jewell that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Leroy Quoquat.
CARRIED

MOTION #21/20 It was moved by Ms. Cindy Hunt that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Ms. Joyce Timpson. **CARRIED**

10. **Next Meeting/Closing Prayer**

A moment of silence was observed in lieu of prayer. Ms. Maxwell thanked everyone for participating today; as it was a bit of a challenge to hold this meeting electronically. Stay safe and healthy.

The meeting was adjourned at 1100 hours. The next meeting will be held via WebEx on Thursday, September 24, 2020 at 9:00 am.

MOTION #22/20 It was moved by Mr. Terry Jewell that, there being no further business, the meeting be adjourned at 1100 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
August 18, 2020

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, September 24, 2020 at 0900 hours
via Zoom

Present: Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Knowles McGill, Ms. Brenda Fox, Ms. Joyce Timpson, Mr. Terry Jewell, Mr. John McKay, Ms. Patricia Keesickquayash, Ms. Christine Hoey, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple, Dr. Barbara Russell-Mahoney, Ms. Samantha Brooks, Dr. Dan Shilensky, Ms. Carole Slater (recorder)

Regrets: Ms. Cindy Hunt, Ms. Beatrice Anderson, Mr. James Cutfeet, Mr. John Cutfeet, Mr. Roy Spence, Mr. Joe Meekis, Ms. Teri Fiddler, Ms. Renee Southwind

The meeting was called to order at 0915 hours. Mr. Semple opened the meeting with a prayer. Ms. Maxwell welcomed Ms. Hoey to the board. This is Ms. Hoey's first board meeting.

Patient Story

Ms. Lee shared a patient story from the emergency department.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #XX/20 it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held September 24, 2020 as distributed. Seconded by Ms. Christine Hoey. **CARRIED**

2. Approval of the Minutes of the Regular Board Meeting held July 16, 2020

The minutes of the regular board meeting held July 16, 2020 were reviewed and approved as amended. Second bullet under Chief of Staff report, the sentence will be amended to read "we will continue to see COVID-19 for an undetermined period of time" vs "until we have a vaccine".

MOTION #XX/20 it was moved by Mr. Knowles McGill that the board of directors approve the minutes of the July 16, 2020 regular board meeting as amended. Seconded by Ms. Joyce Timpson. **CARRIED**

3. Business Arising from the Minutes

3.1 Staff Satisfaction Survey

- The survey was distributed to all staff and physicians. The enclosed report reflects data from 2016 to 2020. This survey was done in preparation for the hospital accreditation next fall. The results show marked improvements in all categories. The last question reflects a single number as this was a new question added to the survey. Members were encouraged to contact Ms. Lee if they have any questions.

4. **Round Table**

Ms. Joyce Timpson

- Ms. Timpson reported that it is sad to hear that a staff member was threatened by a patient and hopes that critical stress debriefing was provided to the employee.

Mr. Knowles McGill

- Mr. McGill reported that he is happy to still feel safe and thanked the team at SLMHC for the great care they provide to all patients.

Mr. Dean Osmond

- Mr. Osmond thanked everyone for attending today and hopes that all are doing well.

Ms. Christine Hoey

- Ms. Hoey thanked everyone for welcoming her to the board.

Mr. Terry Jewell

- Mr. Jewell reported that he is very pleased with the way SLMHC is handling this pandemic as well as the community as a whole.

Dr. Dan Shilensky

- Dr. Shilensky reported that he is happy with the hospital's response to COVID-19 and the results of the satisfaction survey. SLMHC has focused on ensuring staff are supported and safe.

Mr. Leroy Quoquat

- Mr. Quoquat reported he was glad to be here this morning and welcomed everyone.

Mr. John McKay

- Mr. McKay wished good morning to all in attendance.

Ms. Patricia Keesickquayash

- Ms. Keesickquayash reported that she is glad to be here. She feels at ease with the practices SLMHC is taking to manage COVID-19. She was at the hospital visiting last week and was quite pleased with the staff and the cleanliness of the hospital.

Ms. Brenda Fox

- Ms. Fox is glad we are doing okay with COVID-19 in Sioux Lookout and area and is impressed at how communities used their COVID-19 plan. She noted that it took a lot of team work and support from partners to get where we are at today. It is nice to see the collaboration with all organizations and glad to hear all are staying safe.

Dr. Barbara Russell-Mahoney

- Dr. Russell-Mahoney welcomed all in attendance and thanked them for their on-going collaboration and commitment.

Ms. Sadie Maxwell

- Ms. Maxwell reported that it is nice to see and hear everyone. COVID-19 has brought us many obstacles and she is glad we can still continue to meet and conduct business.

5. Reports

5.1 Foundation Report

Ms. Hoey reported that she has been meeting regularly with Ms. Demetzer over the summer. There are no major fundraising events in 2020 due to COVID-19. The Foundation is in the process of implementing a 50/50 online draw similar to the one done by the Kenora hospital as they are doing very well with raising funds this way. We hope to do as well with ours.

5.2 CEO Report

- Ms. Lee reported that she is very appreciative of the support we receive from the board and their willingness to attend meetings virtually.
- Ms. Lee welcomed Ms. Hoey and conveyed a special thank you to the Foundation for their support. She reported that our CT scanner is almost at end of life, the LTC project and other initiatives which all require the support of the Foundation.
- We have implemented a dyad model that brings together the senior team, directors and managers and the physicians.
- We are fortunate to have a low number of COVID-19 in our region. There have been a few cases in the north; related to travel.
- The Assessment Centre will move inside the hospital for the winter. The centre will have outside access so people do not have to come through the hospital.
- The annual report has been completed and the link will be sent to all members.
- Capacity within the hospital has risen to full capacity again.
- We have moved two ALC patients over to ECU to make room for acute care patients.
- We have cohorted ALC patients in one wing of the nursing unit. We took the LTC model and applied it to the ALC patients. We are seeing extremely good results and increased patients' satisfaction. Since we implemented this model, the falls from this group of patients went from 12 to 0 in April to June. Those are patients who should not be in an acute care setting. Ms. Lee thanked the staff and physicians who have done an amazing job making this happen.
- Ms. Lee reminded everyone to be kind to each other. COVID-19 is like a black cloud and we don't know how it affects people.
- Ms. Lee clarified that the staff member involved in the traumatic event in ER is being supported. Both she and Ms. Brooks came to the hospital when the incident occurred and did in-the-moment debrief. A full debrief was done afterwards and the Occupational Health nurse is also following up. We have also arranged for counselling.
- Ms. Maxwell asked what the hospital has in place for COVID-19 patients. Ms. Lee reported that all patients entering the facility are screened at the screening station. If they have symptoms, they are placed in a "hot zone" in ER and not going through the hospital. If the patient is coming by ambulance, staff and physicians wear PPE to deal with that patient. If this is an acute patient, they are transferred to Thunder Bay, if not, we have a five bed unit with negative air separate from the other patients where the patient can be admitted.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE

- Working with Dr. Justin Bell, the new physician lead for Mental Health. A few meetings already took place and we are looking at how we can support ER with crisis response in the department. We are also working with Nodin to come up with a regional plan so that we are not duplicating services and support each other to provide the best care to the patients.

Chief of Staff

- The hospital is prepared for a potential second wave and a framework is in place. The ramping up of services is going well. The intent is to continue to ramp up all services and to continue to provide the best care within COVID-19 restrictions.
- She noted that it is important to put mental health as a priority.
- The LTC physician lead extended her role and responsibility to look after the ALC patients in the hospital
- We are looking at locum psychiatry services and hope to be able to provide this service soon.
- Dr. Russell-Mahoney reported that an increase in COVID-19 cases in the second wave is a natural progression of the virus or due to opening up and/or loosening up restrictions. Pandemic typically work in that progression.

6. **Standing Agenda Items**

6.1 Financial Update

- The RUC reviews the statement of financial position regularly. Things are progressing nicely and our projected deficit is around \$459,000. It is hard to predict further ahead as so much is not known regarding COVID-19 expenses and what is going to be covered. Overall, we are in good shape financially.
- Ms. Lee reported that we have received the first reimbursement for our COVID-19 expenses yesterday.

7. **New Business**

7.1 Regional Services Committee of the Board Terms of Reference

The regional CEOs meet regularly. Previously the group was under the Northwest Health Alliance (NWhA) which was dismantled a few years ago. The group is now part of the Regional Services Committee and they are looking to formalize this process by creating a board. In her role as Executive Vice President for Regional Transformation and Integration, Jessica Logozzo is leading the CEOs through this process. All hospitals need to ensure they have a member of their board on this board that can represent the interests of their respective hospital. This board will report to the TBRHSC board.

MOTION #XX/20

It was moved by Ms. Brenda Fox that the Board of Directors approve the Regional Services Committee of the Board Terms of Reference as presented. Seconded by Mr. Terry Jewell. **CARRIED**

7.2 Regional Services Committee of the Board Representative

SLMHC needs one person from our board to sit on this committee to represent us. Member terms will be two years and will also be staggered. Meetings will occur four times per year and will meet at minimum once annually in person with other meetings to be held by electronic conference. No decision was made at today's meeting. Carole will forward the information to all members for review. Volunteers can put their name forward to Carole.

7.3 Approval of Privileges and Credentialing as per MAC meeting of September 17, 2020

Privileges for physicians and allied health professionals were reviewed.

MOTION #XX/20 It was moved by Mr. Leroy Quoquat that the Board of Directors grant privileges to the physicians and allied health professionals listed in the September 17, 2020 minutes of the Medical Advisory Committee. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the June 29, 2020 meeting

The minutes of the meeting were enclosed for information.

8.2 Resources Utilization Committee minutes of the September 10, 2020 meetings

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. Review and Approval of Request

A request from the CEO was put forward for discussion and approval. The board moved into camera to discuss this request.

MOTION #XX/20 It was moved by Dr. Shilensky that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Leroy Quoquat. **CARRIED**

MOTION #XX/20 It was moved by Mr. Knowles McGill that the Board of Directors approve the extension of the CEO contract by two years from July 4, 2022 to July 3, 2024. The contract will be amended to reflect this extension. Seconded by Mr. Terry Jewell. **CARRIED**

MOTION #XX/20 It was moved by Ms. Joyce Timpson that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

10. **Next Meeting/Closing Prayer**

Mr. Semple closed the meeting with a prayer.

The meeting was adjourned at 1045 hours. The next meeting will be held on Thursday, November 5, 2020 at 9:00 am via Zoom.

MOTION #XX/20 It was moved by Mr. Leroy Quoquat that, there being no further business, the meeting be adjourned at 1045 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
September 25, 2020

DRAFT

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
ANNUAL GENERAL MEETING
Thursday, September 24, 2020 at 1100 hours
Via Zoom Webinar

- Present:** Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Terry Jewell, Ms. Patricia Keesickquayash, Mr. John McKay, Ms. Joyce Timpson, Ms. Christine Hoey, Mr. Knowles McGill, Ms. Heather Lee, Mr. Douglas Semple, Ms. Samantha Brooks, Dr. Barbara Russell-Mahoney, Dr. Dan Shilensky, Ms. Kyra Marshall, Ms. Carole Slater (recorder)
- Regrets:** Ms. Brenda Fox, Mr. Joe Meekis, Mr. John Cutfeet, Mr. James Cutfeet, Mr. Roy Spence, Ms. Cindy Hunt, Mr. Dean Osmond, Ms. Renee Southwind
-

The meeting was carried via Zoom Webinar. The meeting was called to order at 1105 hours.

1. Opening prayer

The opening prayer was given by Mr. Douglas Semple.

2. Opening Remarks by Board Chair

- Ms. Maxwell introduced herself and welcomed everyone attending the meeting.
- It has been a very trying year with the COVID-19 pandemic. We have all been dealing with many challenges. She thanked all employees of SLMHC. She noted that everyone is a hero for leaving their home to provide care to our patients. The SLMHC Board thank them.
- We hope you enjoy this year AGM and if you have any questions please let us know and someone will get back to you. The AGM is also recorded and will be posted on our website.

3. Address by First Nation Advisor to the Board and CEO

- Mr. Semple addressed community members and those in attendance in his language.

4. Directors Conflict of Interest Disclosure

There were no conflicts of interest disclosed.

5. Presentation of the Agenda

The agenda for the Annual General Meeting dated September 24, 2020 was presented.

6. MINUTES

6.1 Minutes of the Meeting held June 13, 2019

The minutes of the Annual General Meeting held June 13, 2019 had been distributed and were reviewed for errors and omissions. Ms. Timpson noted that she was not present at the June 13, 2019 meeting. The minutes will be corrected accordingly.

MOTION #ANN01/20

It was moved by Mr. Terry Jewell that the board of directors approves the minutes of the June 13, 2019 Annual General Meeting as corrected. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

7. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the June 13, 2019 minutes.

8. NEW BUSINESS

8.1 Presentation of the 2019/20 Financial Statements

- The financial statements were presented at RUC in June and approved at the July board meeting. The first few pages show management responsibilities. We were provided with a clean audit.
- The auditors' role is to provide reasonable assurance of SLMHC financial position.
- The report shows a breakdown on current and long term liabilities. Any revenues are recognized all at once and get amortized overtime. We had a small deficit in 2019 which was offset with our 2020 surplus.
- We are in good shape financially and operate within our budget and the funding provided to us.

MOTION #ANN02/20

It was moved by Mr. Leroy Quoquat that the board of directors approves the 2019/20 Financial Statements as distributed. Seconded by Mr. Terry Jewell. **CARRIED**

8.2 Appointment of Auditors

It is a requirement that the board of directors approve our auditors every year at the Annual General Meeting.

MOTION #ANN03/20

It was moved by Mr. Knowles McGill that the board of directors approve the appointment of Meyers Norris Penny (MNP) as the organization auditors for the 2020/21 fiscal year. Seconded by Ms. Joyce Timpson. **CARRIED**

8.3 Introduction of Board Members and talk to home communities

Mr. John McKay – is a board member representing the community of Sandy Lake First Nation. He reported there was quite a scare last week with COVID-19 cases in his community but they were able to avoid a crisis with the help of the hospital and other organizations. Also with their pandemic plan, they were able to keep it to one case. He noted that we need to support the surrounding communities during this pandemic which is also important.

Ms. Joyce Timpson – is a board member representing the Municipality of Sioux Lookout. She noted that it has been an interesting year. She enjoys being on this board and serving the community. She agrees with Mr. McKay that it is nice to see how well prepared the northern communities and Sioux Lookout are to protect members of their communities and the public. She wishes everyone a safe next 6 months and hopes to be able to see everyone in person next year.

Ms. Christine Hoey – is a board member and also the chair of the SLMHC Foundation board. This is her first AGM with the hospital board. She excited to be here and look forward to work with the hospital board and members of the community and the north in the future.

Ms. Patricia Keesickquayash – is a board member representing Mishkeegogamang First Nation. She holds the position of Health Director. She is glad to be part of this AGM. She noted that with the global pandemic, it has been hard on a lot of members of the community. She thanked the Health Authority and hospital who continue to provide them support and answer questions to the best of their ability. We are facing unprecedented times and need to stay vigilant and remind each other this is a learning experience for us and we need to continue to support each other. She commends the practices put in place by SLMHC and noted the communities all are doing a very good job to keep everybody safe.

Mr. Knowles McGill – is a board member representing the southern community. He is also the board treasurer and chair of the Resources Utilization Committee. He has been on the board for numerous years. He noted that it is difficult to find a replacement for his position with someone who has a financial background and will stay until a suitable replacement is found. He is really impressed at how all cooperated together in this region to keep everybody safe. It is remarkable that we can do this so selflessly and continue to put the whole group of us ahead of our individual needs. Despite some people getting upset with this pandemic, it is really nice to see we are all doing well. Keep up the good work.

Mr. Leroy Quoquat – is a board member representing Lac Seul First Nation. He holds the position of Health Director. He said Boozhoo to people of Lac Seul and the northern communities. It is trying times for everyone. He expressed the same sentiments as everybody else. He noted that if we all work together we can beat this pandemic. He reminded everyone to maintain the social distancing and to follow the guidelines.

Mr. Terry Jewell – is a board member representing the southern community. He reported that it is a pleasure to be on the board. He has been a board member for several years. He also sits on the Resources Utilization Committee. He is extremely pleased with the role SLMHC has taken during this pandemic and noted that the community and the north have responded very well. He reported that if we continue as we have done in the past six months we are on the right track.

Dr. Dan Shilensky – is the President of the Medical Staff. He thanked everyone at SLMHC for their hard work and looks forward to continue providing services at the hospital.

Ms. Samantha Brooks – is the Director of Patient Care and Chief Nursing Executive. She wants to recognize the amazing team work and collaboration we have seen within Sioux Lookout and the northern communities. This pandemic highlighted that working as a team makes us stronger and we can achieve great accomplishments. She thanked everyone for their dedication to the safety of all people.

Dr. Barbara Russell-Mahoney – is the Chief of Staff at SLMHC. She echoed Ms. Brooks' comments. There has been a lot of work done collaboratively with our stakeholders and the northern communities and this has strengthened our relationship. The work done for pandemic planning has prepared us well for the second wave. The ramping up of services continues to address the needs of the people outside of COVID-19 to ensure we have safe pathways to care. She thanked everyone for the excellent work that has been done at SLMHC and with our external partners, and the commitment all are making to keep everyone safe.

Ms. Heather Lee – is the President & CEO at SLMHC. She thanked all staff, physicians, volunteers, the foundation and the board. She especially thanked the community members and community leadership for their exceptional work to keep everyone safe. The collaboration and partnership has been shining through during these trying times. She noted that if we are to find the silver lining during this pandemic, it is the ability to reconnect with each other both professionally and personally. She looks forward to the upcoming year and the things we have in store as we move through this pandemic and move on with operations that will bring up our service delivery. She thanked everybody for listening the AGM today. She reminded everyone to continue to take the necessary steps to protect themselves; to take care of each other; to be kind to each other; and to remember to smile as it will come shining through your eyes.

Mr. Douglas Semple – is the First Nation Advisor to the Board and CEO. He reported that he really enjoys working with the SLMHC and most of all enjoys the working relationship that has been created with the board of directors and the way we try to work with each other on issues that are sometime difficult ones. He noted that we try not to leave the table without expressing what bothers us and are able to work out a plan to deal with them. He believes this makes us stronger to our commitment and the values we have expressed for the organization as well as the mission and vision statements. Working with the senior management, we have developed ways to ensure the direction given by the board is in our mind on a daily basis as we work on issues. There are times we have ben challenged and we welcome them because without the expression of those challenges we do not know what we need to do to make things better.

Ms. Sadie Maxwell – is a board member representing Windigo First Nations Council. She acknowledged the board of directors who provide services as volunteers and take time out of their personal life to participate; thank you for your direction and insight. As board chair, it has made her work easier and it is a privilege to work with all of you. She also thanked all the staff for their hard work especially during this pandemic. She asked to continue to stay vigilant during our fight against the pandemic and hopes all stay safe and healthy. Thank you.

9. ADJOURNMENT/CLOSING PRAYER

Ms. Maxwell thanked everyone for participating today. The recording of the AGM will be posted on the SLMHC website. Anyone with questions is welcome to contact the hospital administration.

The meeting was adjourned at 1145 hours. The closing prayer was given by Mr. Douglas Semple.

MOTION #ANN04/20

It was moved by Ms. Joyce Timpson that, there being no further business, the Annual General Meeting be adjourned at 1145 hours. Seconded by Ms. Christine Hoey. **CARRIED**

MS. HEATHER LEE, SECRETARY

MS. S. MAXWELL, BOARD CHAIR

CS/
October 2, 2020

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, November 5, 2020 at 0900 hours
via Zoom

Present: Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Knowles McGill, Mr. Roy Spence, Ms. Joyce Timpson, Ms. Cindy Hunt, Mr. Terry Jewell, Mr. John McKay, Ms. Patricia Keesickquayash, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple, Ms. Samantha Brooks, Ms. Teri Fiddler, Dr. Dan Shilensky, Ms. Carole Slater (recorder)

Regrets: Ms. Beatrice Anderson, Ms. Christine Hoey, Ms. Brenda Fox, Mr. James Cutfeet, Mr. John Cutfeet, Mr. Joe Meekis, Dr. Barbara Russell-Mahoney

The meeting was called to order at 0917 hours. Ms. Fiddler opened the meeting with a prayer.

Patient Story

Ms. Brooks shared a patient story from a person who expressed their gratitude for exceptional care when they were initially reluctant to received treatment from a small rural hospital.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #32/20 it was moved by Ms. Joyce Timpson that the board of directors approve the agenda of the regular meeting held November 5, 2020 as presented.
Seconded by Ms. Cindy Hunt. **CARRIED**

2. Approval of the Minutes of the Regular Board Meeting held September 24, 2020

The minutes of the regular board meeting held September 24, 2020 were reviewed and approved as distributed.

MOTION #33/20 it was moved by Mr. Knowles McGill that the board of directors approve the minutes of the September 24, 2020 regular board meeting as distributed.
Seconded by Mr. Leroy Quoquat. **CARRIED**

Approval of the Minutes of the Executive Committee Meeting held October 15, 2020

The minutes of the Executive Committee meeting held October 15, 2020 were reviewed and approved as distributed.

MOTION #34/20 it was moved by Mr. Knowles McGill that the board of directors approve the minutes of the October 15, 2020 Executive Committee meeting as distributed. Seconded by Mr. Roy Spence. **CARRIED**

3. **Business Arising from the Minutes**

3.1 Regional Services Committee of the Board Representative – Appointment

- This item was briefly discussed at the last meeting and members were invited to send their expression of interest. Both Mr. McGill and Ms. Hunt expressed their interest.
- This is a regional initiative that used to fall under the North West Health Alliance (NWHHA). The NWHHA was dissolved and now the group is looking at setting a regional board.
- Ms. Lee noted that the CEOs of the regional hospitals worked together to ensure all the decisions were made as a group and not from an individual hospital when taking on regional activities; i.e., Meditech, technology implementation, etc.
- Mr. Spence asked if there is a representative from NAN on this board to represent the Indigenous population as First Nations interests need to be represented.
- Ms. Lee mentioned that there is an Indigenous representative on the TBRHSC board and any other hospital board member to sit on this board would represent each individual hospital. Regional hospitals want to make sure this is not just a Thunder Bay representation. Our representative would need to ensure there is collaboration with NAN and other organizations we work with.
- Mr. McGill noted he is hoping that someone with a lot of background working with First Nations could represent us.
- All were in favour to endorse Ms. Hunt as the representative for SLMHC.
- Ms. Hunt noted that she will do her best to represent SLMHC and will make sure to reach out should she needs to.

MOTION #35/20 it was moved by Mr. John McKay that the board of directors endorses Cindy Hunt to sit on the Regional Services Committee of the Board, for the term beginning 2020/21. Seconded by Mr. Leroy Quoquat. **CARRIED**

4. **Round Table**

Mr. Roy Spence

- There is a lot happening with different restrictions. We need to make sure patients have always access to cultural care when in hospital even during COVID-19 restrictions. We also need to ensure the patients are properly consulted regarding their care. Mr. Spence thanked everyone for attending today. He is very pleased to see people today and really misses the face to face meetings.

Mr. John McKay

- Mr. McKay mentioned that when his partner was admitted to the hospital he was very impressed with the care she received.

Mr. Knowles McGill

- Mr. McGill also mentioned that it is great to see everyone today and is pleased with all the good work everyone is doing.

Ms. Terri Fiddler

- Ms. Fiddler noted that we now have to adapt to this new way of meeting. She has not been at the hospital for some time and inquired about the safekeeping of the sacred items in the Ceremonial Room. She would like to have a report from the THMFS program that all the medicine, drum, etc., are acknowledged and well taken care of. She is happy to see everyone today and is sad about the passing of an elder in Sandy Lake. She wished everyone to stay safe.

Ms. Samantha Brooks

- Ms. Brooks reassured everyone that all the sacred items are being taken care of. A small ceremony was held this past week and we continue to offer them within the guidelines of the restrictions.

Ms. Cindy Hunt

- Ms. Hunt acknowledged the collaborative work with SLFNHA and SLMHC as they work together on getting services back in the communities and the development of safe pathways to care. The PCT has been sending teams to the northern communities and has been working on bringing psychiatric services here as well as mental health services. Ms. Hunt asked if we could resend the link to SLMHC annual report. She thanked everyone for their work.

Ms. Joyce Timpson

- Ms. Timpson has accessed the hospital for personal care and was very impressed with the staff and how good they are at explaining everything. She is also impressed at how the northern communities are managing the pandemic. It is very reassuring to see the good work everyone is doing and to hear more about what is happening in the north.

Mr. Leroy Quoquat

- Mr. Quoquat echoed everyone sentiments and added his congratulations to Ms. Hunt for her appointment to the Regional Board. He believes she will be a good advocate for the region and First Nations.

Ms. Patricia Keesickquayash

- Ms. Keesickquayash noted that it is nice to see everybody. She mentioned that her dad is in the hospital waiting for long-term care. He wants to see a priest and she asked if someone could help with his request. Ms. Brooks will ensure he receives pastoral care. She congratulated Ms. Hunt. She noted that it is good to hear that communication is getting to the communities. She wished everyone to stay safe.
- Ms. Keesickquayash reminded everyone to keep in mind that Mishkeegogamang is on Eastern Time so it will make a difference when their transportation van leaves Sioux Lookout.

Dr. Dan Shilensky

- Dr. Shilensky is the President of Medical Staff. He works in the ER and the hospital alongside other physicians. He continues to be impressed with the commitment, motivation and dedication to the patients. He noted that Dr. Bell as the new Chief of Mental Health is very motivated to improve mental services in the area.

Mr. Terry Jewell

- Mr. Jewell is pleased to see and hear everyone today and with the remarks of the board on how well SLMHC is handling the pandemic.

Ms. Sadie Maxwell

- Ms. Maxwell thanked Mr. Spence for participating today as it has been a while since he had the opportunity to do so. The pandemic has brought forward many obstacles that we have had to overcome. She reminded everyone to stay vigilant. She is pleased that timely communication is received from Dr. Guilfoyle and sent to the communities. She also thanked all the hospital staff for what they do every day.

5. **Reports**

5.1 Foundation Report

There was nothing new to report today.

5.2 CEO Report

- Ms. Lee thanked the board for their kind comments to our staff, they are working very hard.
- The staff experience survey went out last week and we already received a great response rate. We are happy that staff are doing well and we conduct regular pulse check with them. The Wellness Committee also provides staff with regular activities.
- We are fortunate that there are no COVID-19 cases in the hospital. She thanked all the staff and physicians for the precautions they are taking to keep everyone safe.
- We have moved the Assessment Centre inside the hospital. It has outside access so that there is no traffic through the hospital. Now that the trailer has been removed, we have opened the main entrance parking and entrance to outpatients. This will alleviate the traffic in ER.
- We continue to update our website and Facebook page with regular updates. A lot of services are back in place and we also do a lot of virtual work. She thanked the board for their support.
- We continue to be in good shape with our PPE supply.

Long-Term Care Update

- We have been assigned a new project manager for the LTC project. The Ministry continues to explore options for funding. A number of focus groups with our functional planning coordinator were held last week with residents, staff, families and community partners.
- There has been no movement from the Ministry; however, we decided that we would start with the functional planning so when the Ministry figures out the funding we are ready to move forward.
- We currently have 20 LTC beds and have been allocated 76 more for a total of 96 beds. We have had the 20 beds since 1991.
- The role of the functional planning coordinator is to put a picture together of what the building will look like. There will be other opportunities to participate in this process.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE

- Ms. Brooks noted that we will be able to move forward with dental surgeries in December as we were able to coordinate dates with a dentist and assistant.
- We continue to work with our partners to develop and standardize pathway to care for patients to come to the hospital and return home to help appease worries of travelling out of the communities.

Chief of Staff

- Nothing to report at today's meeting as Dr. Russell-Mahoney was not in attendance.

6. **Standing Agenda Items**

6.1 Financial Update

- The RUC reviews the statement of financial position regularly. The enclosed report shows our financial statement as of the end of August. There are still COVID-19 expenses that have not yet been covered; however, we are in a good financial position.
- Mr. McGill clarified that the number in bracket under revenues is most likely a reversal as we would not normally see a deficit under revenues.
- There is a small deficit; however, this was expected and we are normally behind in getting money back from COVID-19 expenses.
- We report our COVID-19 expenses monthly and so far we have received reimbursement for everything we have submitted. Sometimes it can take a few months to receive this.

7. **New Business**

7.1 Approval of Privileges and Credentialing as per MAC meeting of October 29, 2020

Privileges for physicians and allied health professionals for October 29, 2020 were not reviewed as the October MAC meeting was cancelled.

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the October 15, 2020 meeting

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. N/A

10. **Next Meeting/Closing Prayer**

Ms. Spence asked what to do if he wanted to attend a face-to-face meeting. Ms. Lee noted that at this time, we are only conducting virtual meetings. We could have a small group if someone wanted to be here in person but not everyone would be able to do so.

Ms. Fiddler closed the meeting with a prayer. She asked that all be kept safe especially those who might not fully understand what we are going through with the pandemic.

The meeting was adjourned at 1037 hours. The next meeting will be held on Thursday, December 10, 2020 at 9:00 am via Zoom.

MOTION #36/20

It was moved by Mr. Terry Jewell that, there being no further business, the meeting be adjourned at 1037 hours. Seconded by Ms. Cindy Hunt.

CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
November 17, 2020

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, December 10, 2020 at 0900 hours
via Zoom

Present: Mr. Knowles McGill (a/chair), Ms. Sadie Maxwell, Mr. Leroy Quoquat, Ms. Joyce Timpson, Ms. Cindy Hunt, Mr. Terry Jewell, Mr. John McKay, Ms. Brenda Fox, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple, Ms. Samantha Brooks, Dr. Barbara Russell-Mahoney, Dr. Dan Shilensky, Ms. Carole Slater (recorder)

Regrets: Mr. Roy Spence, Ms. Patricia Keesickquayash, Ms. Beatrice Anderson, Ms. Christine Hoey, Mr. James Cutfeet, Mr. John Cutfeet, Mr. Joe Meekis, Ms. Teri Fiddler

The meeting was called to order at 0915 hours.

Patient Story

Ms. Brooks shared a patient story from a person who expressed their gratitude for exceptional care.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #XX/20 it was moved by Ms. Cindy Hunt that the board of directors approve the agenda of the regular meeting held December 10, 2020 as presented. Seconded by Ms. Brenda Fox. **CARRIED**

2. Approval of the Minutes of the Regular Board Meeting held November 5, 2020

The minutes of the regular board meeting held November 5, 2020 were reviewed and approved as corrected. Typological errors were noted.

MOTION #XX/20 it was moved by Ms. Joyce Timpson that the board of directors approve the minutes of the November 5, 2020 regular board meeting as corrected. Seconded by Ms. Cindy Hunt. **CARRIED**

3. Business Arising from the Minutes

3.1 N/A

4. Round Table

4.1 N/A

5. Reports

5.1 Foundation Report

There was nothing new to report at today's meeting.

5.2 CEO Report

COVID-19 and Vaccine Update

- We have pulled back a little on the number of essential care partners who can visit. It will now be the same two people. Other restrictions are in line with other hospitals in the region. We put a stop to people going in and out for shopping or smoking to protect both patients and staff. We currently have no patients in hospital with COVID-19. The census was quite steady for some time but has started to increase in the last few weeks.
- A call took place with the regional CEOs yesterday. 20 hospitals have been identified to host the Pfizer vaccine. The closer to us is Thunder Bay. The vaccine needs to be stored at minus 70 degree. Vaccination will start in the high risk areas; i.e., Red Zone, people and staff in long-term care and front line staff, followed by the general population. The list will be posted on the Ministry website. This vaccine has been identified as not safe for use with children.
- The Ministry will need to figure out how to get the vaccine to people as it does not transfer easily. There are no plans at this time how the vaccine will be transported. We probably will not see it in our region yet as we are not in a Red Zone. The first wave of vaccination will only be with the Pfizer vaccine as the other vaccines have not yet been approved for use. It is premature to know which one we will get in our region.
- It was asked what the plan is for the north. First Nations communities will be included in different phases. We are all working for the needs of our region. The Ministry is working on getting the vaccine to the identified sites first. We are waiting for the Ministry to release more information.
- Dr. Russell-Mahoney reported that the regional Chief of Staffs will advocate for our region to get the vaccine here as it would make sense to be a hub as we support the northern communities
- It was asked if we know anything about the side effects. Dr. Russell-Mahoney will work with Dr. Schreiber to prepare a document that can be distributed to the board.

Housing Update

- We have finally been able to secure staff housing. We have purchased two lots in the Boreal Forest sub-division close to the hospital and construction of two-4 plexes will take place with a completion date of June 2021. This will give us 16 bedrooms.
- Ms. Timpson asked if she could share this with council. Ms. Lee said she could.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE

- Ms. Brooks related an event which happened in the emergency department. A few weeks ago, a patient came to ER in a drug-induced psychosis. The person became quite agitated and very aggressive. The person had a weapon. The staff did an excellent job in controlling the situation and all were able to use the Code White training provided to them to restrain the individual and de-escalate the situation before the OPP could arrive.

- This event reiterated the need for training to deal with this type of patients and for the creation of a safe area in the ER. In the New Year, we will be doing renovations to create a safe space in ER that will include a padded room for use with agitated and potentially aggressive patients.
- Ms. Maxwell asked if other hospitals have safe room in place. Ms. Brooks reported that this is quite standard in all new construction and most hospitals are moving with renovations to include them. Funding came out from the LHIN last year to create safe rooms in ER.

Chief of Staff

- Nothing to report at today's meeting.

6. Standing Agenda Items

6.1 Financial Update

- The senior team recently reviewed the financial statement. The current statement shows a surplus of \$90,000. We also have about \$200,000 to \$300,000 in past revenues for diagnostic imaging services that have not yet been received.
- The surplus in Fund 2 is related to wages and cannot be reallocated. The surplus is due to staff shortage.
- We are in a good financial position and are up to date with COVID-19 funding.
- Services were shut down or limited, and anything related to COVID-19 has been paid by the Ministry in addition to our budget.
- We can carry over our surplus to a reserve. We do not have to send back money from Fund 1. It is great for us to have a little surplus. For years, we struggled to accumulate our capital. We are now in good shape.

7. New Business

7.1 Approval of Privileges and Credentialing as per MAC meeting of December 7, 2020

Privileges for physicians and allied health professionals for December 7, 2020 were reviewed and approved as amended. Clarification was provided by Dr. Shilensky regarding Dr. Coombs and Dr. Brooks who should also be listed as GP anesthesia. Ms. Slater reported that she clarified with credentialing that both are listed as such in NRECS.

MOTION #XX/20 It was moved by Ms. Cindy Hunt that the Board of Directors grant privileges to the physicians and allied health professionals listed in the December 7, 2020 minutes of the Medical Advisory Committee. Seconded by Ms. Joyce Timpson. **CARRIED**

7.2 Board of Directors Meeting Schedule for 2021

- The schedule of meetings for 2021 was presented and approved. It will help with planning for future meetings.

8. Minutes of Committees – for Information

N/A

9. **In-Camera Session**

9.1. N/A

10. **Next Meeting/Closing Prayer**

A thank you was provided to all for their participation in today's meeting. Ms. Maxwell thanked Mr. McGill for chairing today's meeting on her behalf. A very Merry Christmas and safe and healthy Happy New year was wished to all. On behalf of all the staff, Ms. Lee thanked the board for their support. Together we will get through these difficult times.

The meeting was adjourned at 0950 hours. The next meeting will be held on Thursday, January 28, 2021 at 9:00 am via Zoom.

MOTION #XX/20 It was moved by Ms. Cindy Hunt that, there being no further business, the meeting be adjourned at 0950 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
December 14, 2020