

## **Sioux Lookout Meno Ya Win Health Centre Ethics Application and Submission Requirements**

Project/proposal submissions to the Sioux Lookout Meno Ya Win Health Centre (SLMHC) Research Review and Ethics Committee (RREC), requesting ethics approval must be a maximum of ten (10) pages in length, including patient information and consent sheet.

Any changes/revisions to projects/proposals require RREC approval prior to implementation. Please include information for each of the following in order:

### **Research Team**

Principal Investigator and team Information including affiliations; contact information and signature

### **Research Project/Proposal Information**

1. Project Title
2. Research Question: one or two sentences.
3. Project Description: with relevant background information.
4. Research Design: including methodology, data collection, recruitment, and confidentiality
5. TCPS2 and OCAP®: How will the project comply with and meet TCPS2 and OCAP® principles?
6. Potential Risk: Are there perceived potential risks to participants or researchers?
7. Potential Benefit: What are the potential benefits from the project/proposal?
8. Appendices (not included in the 10-page limit): include any other relevant projects documents, including but not limited to: community letter of support/BCR/agreements; participant/patient information sheet and consent forms (must be short, clear, accessible, and include how oral/verbal consent will be collected); interview guides; survey questionnaires; additional REB approval letters.

***This information may be used as a guide for project/proposal submission.***

***Proposals may be submitted as word documents, PDF, or as hard copy.***

For further information contact:

[RREC@slmhc.on.ca](mailto:RREC@slmhc.on.ca)