

SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, September 28, 2023 at 10:15 am
Via Zoom/Boardroom A & B
MINUTES

- Present:** Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Cynthia Dwyer, Mr. Kevin Holder, Mr. Darrell Morgan, Mr. Dean Osmond, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Monica Hemeon, Dr. Blake Mackay, Ms. Selena Froude (recorder)
- Regrets:** Ms. Leanne Tyler, Ms. Patricia Keesickquayash, Ms. Terri Fiddler, Ms. Kathy Loon, Ms. Beatrice Anderson, Ms. Kristen Carroll
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The meeting was called to order at 10:15 am. All were welcomed to the meeting. An opening prayer was done by Mr. Mathew Hoppe at the start of the Annual General Meeting.

Patient Story

A patient story was shared by Ms. Cynthia Dwyer.

Directors Conflict of Interest Disclosure

Dr. Laurel Laakso declared a conflict of interest for agenda item 6.7. She will recuse herself. Mr. Darrell Morgan noted he is a signatory and signs off on payments for the finance department. Going forward, he declares a conflict of interest for any payments made to Morgan Fuels.

1.0 Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #38/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the agenda of the regular meeting held September 28, 2023 as presented. Seconded by Ms. Monica Hemeon. **CARRIED**

2.0 Approval of the Minutes of the Regular Board Meeting held May 25, 2023 and the Executive Committee Meeting held June 19, 2023.

The minutes of the regular board meeting held May 25, 2023 and the Executive Committee meeting held June 19, 2023 were reviewed and approved as distributed.

MOTION #39/23 it was moved by Mr. Mathew Hoppe that the Board of Directors approve the minutes of the regular board meeting held May 25, 2023 and the Executive Committee meeting held June 19, 2023 as distributed. Seconded by Ms. Joyce Timpson. **CARRIED**

3.0 Business Arising from the Minutes

3.1 N/A

4.0 Reports

4.1 Foundation

- The foundation will be moving forward with monthly MRI committee meetings.
- The annual Skip to Equip Bonspiel will be happening in November. Last year we raised \$95,000, this year we are hoping for \$100,000.
- The foundation will be hosting a luncheon on November 21, 2023 to honor Mr. Terry Jewell who has resigned from the foundation.

4.2 CEO

- On June 13, 2023 he attended the Pikangikum Health Transformation meeting in Dryden.
- Our National Indigenous Peoples Day celebration on June 21, 2023 was a huge success with over 1000 people in attendance. The Dr. Velji, Provincial CNE was in attendance and participated in the festivities.
- Due to supply chains, the constructions of our safe rooms are delayed.
- The Ministry of Long Term Care is still in the process of finding a new funding model which will work for small rural facilities.
- Phase two of our Emergency Department (ED) renovations has gone to the Capital Branch of the Ministry, we are still awaiting approval.
- We have instituted a Medical Lab Assistant (MLA) to work in the ED Monday through Friday.
- We are utilizing TeleVu; a voice activated headset that allows our staff to have hands free communication with a pathologist in southern Ontario.
- Our Diagnostic Department (DI) has standardized some protocols. We have a partnership with the Oshk Pimache O' Win Wenjack Institute to support training and quality assurance for radiation technicians who work in our northern Communities.
- The Mental Health and Addictions Program has started the Rapid Access to Addictions Medicine (RAAM) clinic on site and at the shelter. We have been able to utilize the space of the Mobile Outreach Team.
- Five of our managers will be attending the North West Training and Development this fall.
- We continue to have capacity issues placing us in major surge.

4.3 CNE

- We continue to have a patient surge. Our admission rate is 115% capacity on the floor and an average of ten repatriates from Thunder Bay Regional Health Science Centre.
- All staff will be provided de-escalation training.
- We have partnered with the First Step Women's Shelter to enhance the sexual assault services in Sioux Lookout.
- We have hired six nurses. We continue to utilize agency nurses; most of who have been with the organization for nine months to two years, providing better continuity of care.
- SLMHC has received funding for a Nurse Scholar position. A nurse will work in the ED to support new nursing graduates.
- We continue to work on the Best Practice Spotlight Organization designation for the organization.

4.4 Chief of Staff

- We have seen a higher volume of locums coming to Sioux Lookout. We have oriented thirty-one locums from January to August and another fourteen coming in September and August. It has been a team effort. Exit interviews have been really positive and locums are signing contracts. We are hoping to rebuild a permanent workforce.

- There has been a lot of movement in the region to move towards a more patient centered transfer system. We are working on the northwest region urgent transfer policy.
- She sits on a committee that is streamlining the process between CritiCall and Ornge. The focus is to keep it north centric and patient focused. Policies are being designed to ensure our patients and northern communities receive services.
- We are working on a Stroke protocol.
- She attended a meeting with Dr. Verma, Dean and CEO of NOSM University to talk about how Sioux Lookout can pilot some very innovative and unique models of medical education, allowing for potential recruitment and training the next generation of healthcare providers to be patient centered with indigenous cultural safety and healthcare at the forefront.

4.5 Executive Lead Indigenous Collaboration and Relations

- Deferred

5.0 **Standing Agenda Items**

5.1 Financial Update

- The financials were presented as of August 31, 2023.
- Our current ratio is low. This is attributed to the retroactive arbitration awards for payroll and timing issues. We are waiting on revenue from the Ministry.
- Fund Type 2 has a small deficit.

6.0 **New Business**

6.1 Approval of Privileges and Credentialing as per Medical Advisory Committee (MAC) Meetings June 15, August 17, and September 14, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #41/23 it was moved by Mr. Mathew Hoppe that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the June 15, August 17, and September 14, 2023 meetings of the Medical Advisory Committee. Seconded by Mr. Darrell Morgan. **CARRIED**

6.2 Quality Assurance Department and Compliance Policy

- The Quality Assurance Department and Compliance Policy was presented and reviewed.

MOTION #40/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the Quality Assurance Department and Compliance policy as a Board of Directors policy. Seconded by Mr. Darrell Morgan. **CARRIED**

6.3 Political Strategies Board Subcommittee

- The Resource Utilization Committee passed a recommendation at a meeting held August 30, 2023 that the Board of Directors set up a subcommittee of the Board of Trustees for political strategies.

MOTION #42/23 it was moved by Mr. Darrell Morgan that the Board of Directors set up a subcommittee comprised of Board Trustees for political strategies as

recommended by the Resource Utilization Committee on August 30, 2023.
Seconded by Mr. Dennis Leney. **CARRIED**

6.4 Capital Allocation Plan 2023/24

- The 2023/24 Capital Budget and Allocation Plan was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held October 26, 2022 that the Board of Directors approve the annual request amount.

MOTION #43/23 it was moved by Ms. Christine Hoey that the Board of Directors approve the 2023/24 Capital Budget and Allocation Plan endorsement as recommended by the Resource Utilization Committee on October 26, 2022. Seconded by Ms. Joyce Timpson. **CARRIED**

6.5 2023/24 Budget Summary

- The 2023/24 Budget Summary was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held September 25, 2023 that the Board of Directors approve the 2023/24 Budget Summary.

MOTION #44/23 it was moved by Mr. Dennis Leney that the Board of Directors approve the 2023/24 Budget Summary as recommended by the Resource Utilization Committee on September 25, 2023. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.6 2023/24 Hospital Service Accountability Agreement

- The 2023/24 Hospital Service Accountability Agreement was presented and reviewed.
- The Resource Utilization Committee passed a recommendation at a meeting held September 25, 2023 that the Board of Directors approve the 2023/24 Hospital Service Accountability Agreement.

MOTION #45/23 it was moved by Ms. Joyce Timpson that the Board of Directors approve the 2023/24 Hospital Service Accountability Agreement as recommended by the Resource Utilization Committee on September 25, 2023. Seconded by Mr. Darrell Morgan. **CARRIED**

MOTION #46/23 it was moved by Mr. Mathew Hoppe that the Board of Directors move this portion of the meeting in-camera. Seconded by Ms. Joyce Timpson. **CARRIED**

MOTION #48/23 it was moved by Mr. Mathew Hoppe that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Knowles McGill. **CARRIED**

8.0 **For Information Only**

8.1 Medical Advisory Committee Minutes May 11, June 15 and August 17, 2023.

8.2 HW.7.10 Safe Disclosure Policy

8.3 Resource Utilization Committee Minutes May 9 and June 15, 2023

9.0 Next Meeting

The next meeting is scheduled for Thursday, November 9, 2023.

10.0 Closing Prayer

Mr. Mathew Hoppe closed the meeting in prayer. The meeting was adjourned at 12:40 pm.

MOTION #49/23 it was moved by Mr. Mathew Hoppe that there being no further business, the meeting be adjourned at 12:40 pm. Seconded by Mr. Knowles McGill.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

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