

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, May 25, 2023 at 9:00 am
Via Zoom/Boardroom A & B
MINUTES

Present: Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Christine Hoey, Mr. Dennis Leney, Dr. Laurel Laakso, Mr. Mathew Hoppe, Ms. Cynthia Dwyer, Mr. Kevin Holder, Mr. Alvin Fiddler, Mr. Darrell Morgan, Ms. Terri Fiddler, Mr. Dean Osmond, Ms. Kathy Loon, Ms. Beatrice Anderson, Dr. Blake Mackay, Ms. Selena Froude (recorder)

Regrets: Ms. Leanne Tyler, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Patricia Keesickquayash

The meeting was called to order at 9:20 am. All were welcomed to the meeting. Ms. Terri Fiddler opened the meeting with a prayer.

Patient Story

A patient story was shared by Ms. Cynthia Dwyer.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1.0 Approval of the Agenda

The agenda was reviewed and approved as amended. Item 6.0 and 7.0 were moved to the beginning of the meeting.

MOTION #22/23 it was moved by Mr. Alvin Fiddler that the Board of Directors approve the agenda of the regular meeting held May 25, 2023 as amended. Seconded by Mr. Darrell Morgan. **CARRIED**

2.0 Approval of the Minutes of the Regular Board Meetings held March 30, 2023.

The minutes of the regular Board meetings held March 30, 2023 were reviewed and approved as distributed.

MOTION #23/23 it was moved by Ms. Christine Hoey that the Board of Directors approve the minutes of the regular Board meetings held March 30, 2023 as distributed. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.0 New Business

6.1 Approval of Privileges and Credentialing as per MAC meeting April 6 and 11, 2023

- Privileges for physicians and allied health professionals were reviewed.

MOTION #24/23 it was moved by Mr. Knowles McGill that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the April 6 and 11, 2023 meeting of the Medical Advisory Committee.

Seconded by Mr. Darrell Morgan. **CARRIED**

6.2 BMO Transaction Processing System (TPS) Certificate of Account Authorities

- The Board of Directors appointed Mr. Mathew Hoppe, Mr. Darrell Morgan, Mr. Knowles McGill, Ms. Sadie Maxwell and Mr. Dean Osmond to be signatories for the BMO Transaction Processing System (TPS). We need board approval for the TPS Certificate of Account Authorities.

MOTION #25/23 it was moved by Mr. Alvin Fiddler that the Board of Directors approve the TPS Certificate of Account Authorities which has been duly passed by SLMHC at a meeting duly called and held in accordance with the law governing the Corporation on April 27, 2023. Seconded by Ms. Christine Hoey. **CARRIED**

6.3 Regional EHR Business Care – Standard Board Motion for Regional Hospitals

- A meeting with the regional CEOs and Board members was held April 19, 2023 to discuss the Electronic Health Records (EHR). Mr. Knowles McGill and Mr. Dean Osmond were in attendance.
- The hospital information system (Meditech) is approaching end of life. Thunder Bay Regional Health Sciences Centre (TBRHSC) has agreed to be the lead finance entity and SLMHC will pay their share over a period of time. A Board of Directors motion is required.
- All hospitals in the northeast and northwest will be under the same EHR. The one time cost is estimated to be \$107.2 million, SLMHC share of that cost at 6.38 percent is estimated to be \$6,844,004 and average annual net new operating cost is estimated to be \$805,197.

MOTION #26/23 **Whereas** the current hospital information system (Meditech Client/Server) is approaching end of life, and whereas the North West Regional Hospital CEO Steering Committee on March 30, 2023 has recommended the Business Case for approval to the Boards of Directors and whereas the total one time cost is estimated to be \$107.2M and average annual new operating cost is estimated to be \$12.2M and whereas SLMHC share of that one time cost, at 6.38% is estimated to be \$6,844,004 and average annual net new operating cost is estimated to be \$805,197 and whereas TBRHSC has agreed to be the lead finance entity, where other hospitals agree to pay their share be it hereby resolved that the Board of Directors approve proceeding with the upgrade to Meditech Expanse, as presented. Moved by Mr. Knowles McGill. Seconded by Mr. Mathew Hoppe. **CARRIED**

6.4 Board Membership – Southern Member

- Two applications were received for the Southern Community member; Ms. Kristen Carroll and Ms. Opal Allen. A recommendation was made to appoint Ms. Kristen Carroll as the Southern Community member. It was suggested to ask Ms. Opal Allen sit on the Quality & Patient Safety Committee. Selena to follow-up. **ACTION**

MOTION #27/23 it was moved by Mr. Darrell Morgan that the Board of Directors approve the appointment of Ms. Kristen Carroll as a Southern Community Member on the Board of Directors and to ask Ms. Opal Allen to sit on the Quality & Patient Safety Committee. Seconded by Ms. Christine Hoey. **CARRIED**

6.5 SLFNHA Representative

- A letter was received from Sioux Lookout First Nation Health Authority (SLFNHA) recommending Ms. Monica Hemeon as the interim SLFNHA representative on the SLMHC Board of Directors. The permanent recommendation will be confirmed by the incoming President & CEO.

MOTION #28/23 it was moved by Mr. Darrell Morgan that the Board of Directors appoint Ms. Monica Hemeon, CAO as the interim representative for SLFNHA on the SLMHC Board of Directors. Seconded by Mr. Mathew Hoppe. **CARRIED**

7.0 **Business Arising from the Minutes**

MOTION #29/23 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Darrell Morgan. **CARRIED**

MOTION #31/23 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting out of in-camera. Seconded by Mr. Darrell Morgan. **CARRIED**

3.0 **Round Table**

Knowles McGill – Nothing to report.

Darrell Morgan – He appreciates everyone’s help. Good job to the staff here keeping things moving.

Dr. Laurel Laakso – She will speak to the COS report.

Mathew Hoppe – Nothing to report.

Christine Hoey – It’s a beautiful day. It’s going to be a beautiful weekend.

Dean Osmond – He will speak to the CEO report.

Sadie Maxwell – The previous CEO had recommended a vice-chair person for the Board. The vice-chair would be a part of the succession plan. She has a one year timeframe as chair. It is her recommendation to have Mr. Mathew Hoppe be the vice-chair. A motion to be made at the AGM. The Corporate By-Laws will need to be updated within the year.

Alvin Fiddler – Thank you to the hiring committee for all the work they did on behalf of the Board. The connection between the north and SLMHC needs some work. A standard practice should be having one or two meetings a year in our northern communities, building partnerships with the region.

Beatrice Anderson – Nothing to report.

Dennis Leney – Nothing to report.

Cynthia Dwyer – She will speak to the CNE report.

Kevin Holder – Nothing to report

4.0 Reports

4.1 Foundation

- The foundation has formed a subcommittee to meet regularly to discuss next steps for the MRI. The committee consist of members from SLMHC Board and local partners. Mayor Lawrence has agreed to chair the committee.
- Mayor Lawrence had a meeting with the Board chair of TBRHSC. A letter is being drafted on behalf of our acting CEO and Board Chair requesting a letter of support from TBRHSC for the MRI.

4.2 CEO

- Ontario Health North senior team is planning a site visit in June.
- We have signed the Memorandum of Understanding (MOU) with Kenora District Services Board (KDSB) for the safe sober beds. It will be modelled after Morningstar.
- Our Executive Lead of Indigenous Collaboration and Relations will be on Wawatay radio speaking to the communities about services and updates at SLMHC.
- The MRI requires an external space; this will be a new build. A business case has been submitted.
- The Pikangikum community visit planned for January 2023 has been rescheduled to June 2023.
- The Regional Lab Committee was on-site April 20. The visit went very well.
- Our clinical dietitian, Kaitlin Negus was awarded the Northern Ambassador Award presented by the Northern Ontario School of Medicine.
- Our Human Resource Officers have been attending career affairs in Pelican falls and Slate falls.
- He attended the 2023 Healthcare Leadership Summit for CEO's and Board chairs on Innovation.
- The organization had a cyber-attack May 10, nothing was compromised.
- National Aboriginal Day is June 21. We will be partnering with the Friendship Centre and having festivities on-site.

4.3 CNE

- Four Registered Nurses (RN) have been hired for the Emergency Department (ED).
- We will be trialing a Medical Lab Assistant (MLA) in the ED starting in June.
- The OR dental program continues to be a success. It has been great collaboration.
- Nursing week was in May. It was successful.
- April was organ and tissue donor month. We did an education blitz.
- By the end of 2023, the organization should have the Best Practice Spot Organization Designation. William George Extended Care Unit is already a designate.
- We have created a dedicated Wound Care Nurse position who will assist the Infectious Disease Physician and Specialist.
- An MOU has been signed with Indigenous Service Canada for their NPs to come do placements in our OBS department. North Superior Hospital will be sending five nurses to receive training in OBS.
- She continues to chair the Regional ELCAP Committee and co-chair the Regional Hospital Advisory Committee.

4.4 Chief of Staff

- The inaugural meeting for the Regional Physician and Retention Recruitment Committee was held May 8. It is chaired by the SLRPSI physician services physician recruiter.
- CBC The National was on-site May 16 doing a feature on NOSM University.
- She will be attending the Canadian Association of ER Physicians. We are hoping to get some interest in full-time ED physician positions.
- Dr. David Folk is the newly appointed interim SLRPSI Medical Director.
- Our ED is going into summer with critical physician staffing; July and August have many vacancies. As of March 31, 2023 the Ministry has cancelled the additional incentives to hospitals to offer higher wages. Our Senior Executive team has decided to go ahead and offer incentives from our hospital budget.
- We continue to work on our specialist program. Dr. Schreiber, SLMHC Infections Disease Specialist has been successful with partnering with McMaster University to have general and internal medicine fellows come to SLMHC as a part of their standing rotation. We are partnering with several ED programs at UFT that would have a standing rotation for their fellows.
- She is enrolled in the Advanced Leadership Program through Rotman School of Management.
- The Primary Care Council of the Ontario Health Team (OHT) is active and is working on recruiting more members.

4.5 Executive Lead Indigenous Collaboration and Relations

- Deferred

5.0 **Standing Agenda Items**

5.1 Financial Update

- The financials were presented for February 2023.
- We anticipated at the end of February we would be in a \$3.9 million deficit. The Ministry funded an additional \$3.9 million in March 2023 and we anticipate a balanced budget.
- The unions are in arbitrations across the province. In May 2023 the arbitrations were finalized and we will have to pay retroactive payroll. This will move us into a deficit of approximately \$2 million.
- Our auditors were on-site two weeks ago. We will see the audited financial statements at the end of June.
- Our cash flow is good.

8.0 **For Information Only**

8.1 Medical Advisory Committee Minutes February 23 and April 6, 2023.

9.0 **Next Meeting**

The next meeting is scheduled for Thursday, June 22, 2023 along with our AGM.

10.0 **Closing Prayer**

Mr. Alvin Fiddler closed the meeting in prayer. The meeting was adjourned at 11:54 am.

MOTION #32/23

it was moved by Mr. Darrell Morgan that there being no further business, the meeting be adjourned at 11:54 am. Seconded by Ms. Christine Hoey.
CARRIED

D. Osmond, Secretary

S. Maxwell, Chair

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