

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Wednesday, December 8, 2021 at 0930 hours
via Zoom/Boardroom A & B

Present: Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Ms. Joyce Timpson, Ms. Heather Lee, Mr. Dean Osmond, Dr. Laurel Laakso, Ms. Beatrice Anderson, Ms. Kathy Loon, Ms. Christine Hoey, Mr. Terry Jewell, Mr. John Cutfeet, Mr. Roy Spence, Mr. Kevin Holder, Mr. Leroy Quoquat, Ms. Selena Froude (recorder)

Regrets: Mr. John McKay, Mr. Joe Meekis, Ms. Teri Fiddler, Ms. Patricia Keesickquayash, Dr. Dan Shilensky, Mr. Douglas Semple.

The meeting was called to order at 0937 hours. The meeting was opened with a moment of silence. Ms. Maxwell welcomed everyone to the meeting.

Directors Conflict of Interest Disclosure

Ms. Lee declared a conflict of interest and recused herself for agenda item 1

1. **In-Camera Session**

MOTION #44/21 it was moved by Mr. Knowles McGill that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Terry Jewell. **CARRIED**

MOTION #45/21 it was moved by Mr. Knowles McGill that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Mr. Terry Jewell. **CARRIED**

Patient Story

Ms. Lee shared a patient story.

2. **Approval of the Agenda**

The agenda was reviewed and approved as amended; Recruitment of Chief of Staff was added.

MOTION #46/21 it was moved by Ms. Joyce Timpson that the Board of Directors approve the agenda of the regular meeting held December 8, 2021 as amended. Seconded by Ms. Christine Hoey. **CARRIED**

3. **Approval of the Minutes of the IN-CAMERA Board Meetings held November 4, 2021.**

The minutes of the IN-CAMERA Board meeting held November 4, 2021 was reviewed and approved as corrected.

MOTION #47/21 it was moved by Ms. Christine Hoey that the Board of Directors approve the minutes of the November 4, 2021 IN-CAMERA Board meeting as corrected. Seconded by Ms. Joyce Timpson. **CARRIED**

4. **Business Arising from the Minutes**

4.1 Key Message Document

- Ms. Lee noted a request was made to have a key message document that Board of Directors could share with their representatives.
- Ms. Lee presented a draft to the Board for review and to provide feedback. **ACTION**

4.2 Board Committee Membership

- Ms. Lee noted a chair person is needed on the Quality and Patient Safety Committee and a representative on the Regional Services Committee.
- Ms. Lee noted the importance of the Regional Services Committee. This is a governance role and regional projects and strategies are being discussed. We need our voice at the table.
- Ms. Timpson agreed to be the representative on the Regional Services Committee.
- Ms. Anderson agreed to be the chair person on the Quality and Patient Safety Committee. Ms. Hoey agreed to be the alternate chair person.

MOTION #48/21 it was moved by Ms. Christine Hoey that the Board of Directors approve Ms. Joyce Timpson to be the representative on the Regional Services Committee, Ms. Beatrice Anderson to be the chair person on the Quality and Patient Safety Committee and Ms. Christine Hoey to be the alternate chair person on the Quality and Patient Safety Committee. Seconded by Mr. Terry Jewell. **CARRIED**

- Ms. Lee noted there are four vacancies on the Board.
- Ms. Lee noted the member at large is appointed by the northern members of the Board representing First Nation communities. Selena to send email to the northern First Nation members. **ACTION**
- Ms. Lee noted three applications has been received for the southern community member. The members representing the southern community to review the applications and give their recommendation. Selena to send email to southern community members. **ACTION**
- Ms. Lee noted SLFNHA has sent their representative recommendation.
- Ms. Lee noted Mr. Leroy Quoquat has resigned. Selena to send a letter to Lac Seul First Nation. **ACTION**

4.3 Employee Experience Survey Analysis

- Ms. Lee noted our quality assurance and decision support lead did an analysis of the employee engagement survey. The results are good.
- Ms. Lee did an overview of the results. Management and their team worked together to identify the top five areas of development in their departments. The employees voted on the top three to be actioned over a ninety day period.

4.4 Workplace Culture Assessment

- Ms. Lee noted an initiation meeting was held with People First HR Services, the Executive of the Board and Senior Executive.
- Ms. Lee noted a communication will be sent to the Board, staff, and physicians to notify of a survey that will be distributed in the new year.
- Ms. Lee noted the final report will be available in March.

5. Round Table

Ms. Christine Hoey - Ms. Hoey introduced herself as the chair of the Foundation. Yesterday was seven years that her mom passed away. She spent the day with the Foundation doing what her mom enjoyed. She is happy to be here.

Ms. Beatrice Anderson - Ms. Anderson wished everyone a good morning. She has tried her best to attend meetings. She enjoys being here.

Mr. John Cutfeet – Mr. Cutfeet knows how hard it is to lose a loved one. Since March he has lost four family members. He is starting to come back again. During a recent visit, he was treated professionally by the staff, physicians and nurses at SLMHC.

Ms. Joyce Timpson – Ms. Timpson noted her thoughts are with both John and Christine. She has received exceptional service from the staff at SLMHC.

Mr. Terry Jewell – Mr. Jewell noted having an in-person meeting and seeing people is wonderful, he enjoys it. Good wishes for the season and for 2022.

Dr. Laurel Laakso - Dr. Laakso wished everyone a good morning. This is her first in-person Board meeting. It is wonderful to have everyone here and meet you in person.

Mr. Dean Osmond - Mr. Osmond wished everyone a good morning. It is nice to sit down with everyone in one room. He wished everyone a great holiday.

Ms. Heather Lee - Ms. Lee noted it is nice to see everyone in person. She wished everyone a safe and happy holiday season.

Ms. Sadie Maxwell - Ms. Maxwell wished everyone a happy holiday and to remember safety protocols.

Mr. Leroy Quoquat – Mr. Quoquat wished everyone a good morning and a Merry Christmas. He expressed his sympathy. He knows what it is like to lose a loved one. He will be stepping down from the Board and wishes success in the future. He thanked the Board for allowing him to sit with them these past years.

Ms. Kathy Loon – Ms. Loon noted she is not feeling well. She shared some Ojibway teachings. She wished everyone a Merry Christmas. She would have loved to have met everyone in person.

Mr. Kevin Holder – Mr. Holder thanked everyone for the invite. This is his first official meeting. He wished everyone a Merry Christmas. He is enjoying being here.

6. Reports

6.1 Foundation Report

- Ms. Hoey noted the Skip to Equip bonspiel raised \$80,000.
- Ms. Hoey noted the Foundation Board meeting was held this past week. We are seeking a board member.
- Ms. Hoey noted we are doing a lot of positive things. Thank-you cards are being sent to all who have donated to the Foundation and the hospital over the past two years.
- Ms. Hoey noted the Foundation is purchasing fitness equipment. Our focus in 2022 is to

campaign to purchase the two bigger equipment needed at the hospital.

6.2 CEO Report

- Ms. Lee noted she provided all her updates in her previous discussions.

6.3 Chief Nursing Executive (CNE) Report

- Mr. Osmond noted the Regional Transfer Nurse in Thunder Bay went live December 6.
- Mr. Osmond noted he attended the Police Services Board meeting. In January, the OPP will no longer take intoxicated patients into custody when a service call is placed. Patients will be brought to the ED. The Police Services Board would like to see a service similar to the Morningstar Detox Centre in Kenora. A meeting is scheduled with Cory Watson of Ontario Health to discuss potential shelter houses.
- Mr. Osmond noted all our services are fully operational with the exemption of the Assault Care and Treatment. We have a shortage of nursing staff. The First Step Women's Shelter has a sexual assault program in Sioux Lookout and has showed interest in partnering with SLMHC.
- Mr. Osmond noted the four plexes are not completely finished but are fully occupied.
- Mr. Osmond noted we are hearing great feedback from staff on having clinical managers working evening and weekends providing support.

6.4 Chief of Staff Report

- Dr. Laakso noted we continue to use the ED locum program to fill physician vacancies in the ED. The winter season has made it challenging to fill these positions.
- Dr. Laakso noted we continue to have interest in visiting specialist providing services at SLMHC. A pediatric allergist will be starting in January.
- Dr. Laakso noted the Quality of Care Committee has been quite robust. Our focus is patient safety.

6.5 Executive Lead Indigenous Collaboration and Relations

- Ms. Loon noted there are plans to amalgamate our Elders council with SLFNHA.
- Ms. Loon noted the Elders council will take place on December 14, 15 and 16. SLMHC and SLFNHA will be presenting. The knowledge keepers will be present at these meetings.
- Ms. Loon noted Access Alliance Language Service provides interpreter translation in 180 languages. Access Alliance would like to add Ojibway, Oji-Cree and Cree languages to their services. Ms. Loon has a meeting with TBRHSC and Access Alliance to finalize the project. The start date is December 20.

7. **Standing Agenda Items**

7.1 Financial Update

- The financial statements for October 31 were presented.
- Mr. Holder did an overview and noted our financials are fairly consistent and expected.
- Mr. Holder noted the most substantial change is related to the COVID-19 revenue. The unbudgeted COVID-19 expenses are due to the uncertainty of COVID-19 and ministry funding.
- Mr. Holder noted we have an \$860,000 deficit. Fund 2 has a small surplus.
- Ms. Lee noted Mr. McGill has reviewed the financials and we are in a good position. The financials will be reviewed at the next RUC meeting.

7.2 Accreditation – Governance

- Ms. Lee noted accreditation is in June.
- The governance survey deadline is December 31, 2021. Selena to send the survey link to the Board members. **ACTION**

7.3 Regional Services Committee

- N/A

7.4 Quality Reports

- N/A

8. **New Business**

8.1 Approval of Privileges and Credentialing as per MAC meeting of October 7 and December 2, 2021

Privileges for physicians and allied health professionals were reviewed.

MOTION #49/21 It was moved by Mr. Terry Jewell that the Board of Directors grant privileges to the physicians and allied health professionals listed and approved at the October 7 and December 2, 2021 meetings of the Medical Advisory Committee. Seconded by Ms. Joyce Timpson. **CARRIED**

8.2 Board of Directors Meeting Schedule for 2022

- The Board was in agreement of the 2022 Board of Directors meeting schedule.

8.3 Published Article – Demographics of mental healthcare presentations in a northwest Ontario emergency department

- Provided for information purposes.

8.4 Recruitment of Chief of Staff

- Ms. Lee noted the interim chief of staff ends in June.
- Ms. Lee noted the recruitment process can take up to three months and asked that the Board start the process in January.
- Ms. Lee noted Dr. Laakso has done a remarkable job and is a good addition to the team.

9. **Minutes of Committees – for Information**

9.1 N/A

10. **Next Meeting/Closing Prayer**

The next meeting is scheduled for January 27, 2022.

11. **Closing Prayer**

Ms. Loon closed the meeting with a prayer. The meeting was adjourned at 1205 hours.

MOTION #50/21 it was moved by Ms. Christine Hoey that there being no further business, the meeting be adjourned at 1205 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

SF
December 21, 2021

DRAFT