

**SIoux LOOKOUT MENO YA WIN HEALTH CENTRE**  
**BOARD OF DIRECTORS MEETING**  
**held Thursday, September 24, 2020 at 0900 hours**  
**via Zoom**

**Present:** Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Knowles McGill, Ms. Brenda Fox, Ms. Joyce Timpson, Mr. Terry Jewell, Mr. John McKay, Ms. Patricia Keesickquayash, Ms. Christine Hoey, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple, Dr. Barbara Russell-Mahoney, Ms. Samantha Brooks, Dr. Dan Shilensky, Ms. Carole Slater (recorder)

**Regrets:** Ms. Cindy Hunt, Ms. Beatrice Anderson, Mr. James Cutfeet, Mr. John Cutfeet, Mr. Roy Spence, Mr. Joe Meekis, Ms. Teri Fiddler, Ms. Renee Southwind

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The meeting was called to order at 0915 hours. Mr. Semple opened the meeting with a prayer. Ms. Maxwell welcomed Ms. Hoey to the board. This is Ms. Hoey's first board meeting.

### **Patient Story**

Ms. Lee shared a patient story from the emergency department.

### **Directors Conflict of Interest Disclosure**

There was no conflict of interest disclosed.

#### **1. Approval of the Agenda**

The agenda was reviewed and approved as presented.

**MOTION #XX/20** it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held September 24, 2020 as distributed. Seconded by Ms. Christine Hoey. **CARRIED**

#### **2. Approval of the Minutes of the Regular Board Meeting held July 16, 2020**

The minutes of the regular board meeting held July 16, 2020 were reviewed and approved as amended. Second bullet under Chief of Staff report, the sentence will be amended to read "we will continue to see COVID-19 for an undetermined period of time" vs "until we have a vaccine".

**MOTION #XX/20** it was moved by Mr. Knowles McGill that the board of directors approve the minutes of the July 16, 2020 regular board meeting as amended. Seconded by Ms. Joyce Timpson. **CARRIED**

#### **3. Business Arising from the Minutes**

##### **3.1 Staff Satisfaction Survey**

- The survey was distributed to all staff and physicians. The enclosed report reflects data from 2016 to 2020. This survey was done in preparation for the hospital accreditation next fall. The results show marked improvements in all categories. The last question reflects a single number as this was a new question added to the survey. Members were encouraged to contact Ms. Lee if they have any questions.

#### 4. **Round Table**

##### Ms. Joyce Timpson

- Ms. Timpson reported that it is sad to hear that a staff member was threatened by a patient and hopes that critical stress debriefing was provided to the employee.

##### Mr. Knowles McGill

- Mr. McGill reported that he is happy to still feel safe and thanked the team at SLMHC for the great care they provide to all patients.

##### Mr. Dean Osmond

- Mr. Osmond thanked everyone for attending today and hopes that all are doing well.

##### Ms. Christine Hoey

- Ms. Hoey thanked everyone for welcoming her to the board.

##### Mr. Terry Jewell

- Mr. Jewell reported that he is very pleased with the way SLMHC is handling this pandemic as well as the community as a whole.

##### Dr. Dan Shilensky

- Dr. Shilensky reported that he is happy with the hospital's response to COVID-19 and the results of the satisfaction survey. SLMHC has focused on ensuring staff are supported and safe.

##### Mr. Leroy Quoquat

- Mr. Quoquat reported he was glad to be here this morning and welcomed everyone.

##### Mr. John McKay

- Mr. McKay wished good morning to all in attendance.

##### Ms. Patricia Keesickquayash

- Ms. Keesickquayash reported that she is glad to be here. She feels at ease with the practices SLMHC is taking to manage COVID-19. She was at the hospital visiting last week and was quite pleased with the staff and the cleanliness of the hospital.

##### Ms. Brenda Fox

- Ms. Fox is glad we are doing okay with COVID-19 in Sioux Lookout and area and is impressed at how communities used their COVID-19 plan. She noted that it took a lot of team work and support from partners to get where we are at today. It is nice to see the collaboration with all organizations and glad to hear all are staying safe.

Dr. Barbara Russell-Mahoney

- Dr. Russell-Mahoney welcomed all in attendance and thanked them for their on-going collaboration and commitment.

Ms. Sadie Maxwell

- Ms. Maxwell reported that it is nice to see and hear everyone. COVID-19 has brought us many obstacles and she is glad we can still continue to meet and conduct business.

**5. Reports**

**5.1 Foundation Report**

Ms. Hoey reported that she has been meeting regularly with Ms. Demetzer over the summer. There are no major fundraising events in 2020 due to COVID-19. The Foundation is in the process of implementing a 50/50 online draw similar to the one done by the Kenora hospital as they are doing very well with raising funds this way. We hope to do as well with ours.

**5.2 CEO Report**

- Ms. Lee reported that she is very appreciative of the support we receive from the board and their willingness to attend meetings virtually.
- Ms. Lee welcomed Ms. Hoey and conveyed a special thank you to the Foundation for their support. She reported that our CT scanner is almost at end of life, the LTC project and other initiatives which all require the support of the Foundation.
- We have implemented a dyad model that brings together the senior team, directors and managers and the physicians.
- We are fortunate to have a low number of COVID-19 in our region. There have been a few cases in the north; related to travel.
- The Assessment Centre will move inside the hospital for the winter. The centre will have outside access so people do not have to come through the hospital.
- The annual report has been completed and the link will be sent to all members.
- Capacity within the hospital has risen to full capacity again.
- We have moved two ALC patients over to ECU to make room for acute care patients.
- We have cohorted ALC patients in one wing of the nursing unit. We took the LTC model and applied it to the ALC patients. We are seeing extremely good results and increased patients' satisfaction. Since we implemented this model, the falls from this group of patients went from 12 to 0 in April to June. Those are patients who should not be in an acute care setting. Ms. Lee thanked the staff and physicians who have done an amazing job making this happen.
- Ms. Lee reminded everyone to be kind to each other. COVID-19 is like a black cloud and we don't know how it affects people.
- Ms. Lee clarified that the staff member involved in the traumatic event in ER is being supported. Both she and Ms. Brooks came to the hospital when the incident occurred and did in-the-moment debrief. A full debrief was done afterwards and the Occupational Health nurse is also following up. We have also arranged for counselling.
- Ms. Maxwell asked what the hospital has in place for COVID-19 patients. Ms. Lee reported that all patients entering the facility are screened at the screening station. If they have symptoms, they are placed in a "hot zone" in ER and not going through the hospital. If the patient is coming by ambulance, staff and physicians wear PPE to deal with that patient. If this is an acute patient, they are transferred to Thunder Bay, if not, we have a five bed unit with negative air separate from the other patients where the patient can be admitted.

### 5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

#### **CNE**

- Working with Dr. Justin Bell, the new physician lead for Mental Health. A few meetings already took place and we are looking at how we can support ER with crisis response in the department. We are also working with Nodin to come up with a regional plan so that we are not duplicating services and support each other to provide the best care to the patients.

#### **Chief of Staff**

- The hospital is prepared for a potential second wave and a framework is in place. The ramping up of services is going well. The intent is to continue to ramp up all services and to continue to provide the best care within COVID-19 restrictions.
- She noted that it is important to put mental health as a priority.
- The LTC physician lead extended her role and responsibility to look after the ALC patients in the hospital
- We are looking at locum psychiatry services and hope to be able to provide this service soon.
- Dr. Russell-Mahoney reported that an increase in COVID-19 cases in the second wave is a natural progression of the virus or due to opening up and/or loosening up restrictions. Pandemic typically work in that progression.

### 6. **Standing Agenda Items**

#### 6.1 Financial Update

- The RUC reviews the statement of financial position regularly. Things are progressing nicely and our projected deficit is around \$459,000. It is hard to predict further ahead as so much is not known regarding COVID-19 expenses and what is going to be covered. Overall, we are in good shape financially.
- Ms. Lee reported that we have received the first reimbursement for our COVID-19 expenses yesterday.

### 7. **New Business**

#### 7.1 Regional Services Committee of the Board Terms of Reference

The regional CEOs meet regularly. Previously the group was under the Northwest Health Alliance (NWhA) which was dismantled a few years ago. The group is now part of the Regional Services Committee and they are looking to formalize this process by creating a board. In her role as Executive Vice President for Regional Transformation and Integration, Jessica Logozzo is leading the CEOs through this process. All hospitals need to ensure they have a member of their board on this board that can represent the interests of their respective hospital. This board will report to the TBRHSC board.

#### **MOTION #XX/20**

It was moved by Ms. Brenda Fox that the Board of Directors approve the Regional Services Committee of the Board Terms of Reference as presented. Seconded by Mr. Terry Jewell. **CARRIED**

7.2 Regional Services Committee of the Board Representative

SLMHC needs one person from our board to sit on this committee to represent us. Member terms will be two years and will also be staggered. Meetings will occur four times per year and will meet at minimum once annually in person with other meetings to be held by electronic conference. No decision was made at today's meeting. Carole will forward the information to all members for review. Volunteers can put their name forward to Carole.

7.3 Approval of Privileges and Credentialing as per MAC meeting of September 17, 2020

Privileges for physicians and allied health professionals were reviewed.

**MOTION #XX/20** It was moved by Mr. Leroy Quoquat that the Board of Directors grant privileges to the physicians and allied health professionals listed in the September 17, 2020 minutes of the Medical Advisory Committee. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the June 29, 2020 meeting

The minutes of the meeting were enclosed for information.

8.2 Resources Utilization Committee minutes of the September 10, 2020 meetings

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. Review and Approval of Request

A request from the CEO was put forward for discussion and approval. The board moved into camera to discuss this request.

**MOTION #XX/20** It was moved by Dr. Shilensky that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Leroy Quoquat. **CARRIED**

**MOTION #XX/20** It was moved by Mr. Knowles McGill that the Board of Directors approve the extension of the CEO contract by two years from July 4, 2022 to July 3, 2024. The contract will be amended to reflect this extension. Seconded by Mr. Terry Jewell. **CARRIED**

**MOTION #XX/20** It was moved by Ms. Joyce Timpson that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

10. **Next Meeting/Closing Prayer**

Mr. Semple closed the meeting with a prayer.

The meeting was adjourned at 1045 hours. The next meeting will be held on Thursday, November 5, 2020 at 9:00 am via Zoom.

**MOTION #XX/20** It was moved by Mr. Leroy Quoquat that, there being no further business, the meeting be adjourned at 1045 hours. Seconded by Ms. Joyce Timpson.  
**CARRIED**

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H. Lee, Secretary

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S. Maxwell, Chair

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September 25, 2020

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