

**SIoux LOOKOUT MENO YA WIN HEALTH CENTRE**  
**BOARD OF DIRECTORS MEETING**  
**held Thursday, September 19, 2019 at 0900 hours**  
**in Boardroom A and B**

**Present:** Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Joe Meekis, Mr. John Cutfeet, Mr. Terry Jewell, Ms. Patricia Keesickquayash, Ms. Brenda Fox, Ms. Beatrice Anderson, Mr. John McKay, Mr. Knowles McGill, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple, Dr. Barbara Russell-Mahoney, Ms. Samantha Brooks (at 9:55 am), Ms. Teri Fiddler, Ms. Renee Southwind, Ms. Kyra Marshall, Ms. Carole Slater (recorder)

**Regrets:** Ms. Cindy Hunt, Mr. James Cutfeet, Dr. Michael Kirlew

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**Opening Prayer**

The meeting was called to order at 0910 hours. The opening prayer was given by Ms. Teri Fiddler.

All introduced themselves.

**Patient Story**

Ms. Brooks shared a patient story from the operating room.

**Directors Conflict of Interest Disclosure**

There were no conflicts of interest disclosed.

**1. Approval of the Agenda**

The agenda was reviewed and approved as amended; Chief of Department was added.

**MOTION #28/19** it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held September 19, 2019 as amended.  
Seconded by Ms. Brenda Fox. **CARRIED**

**2. Approval of the Minutes of Meeting held June 13, 2019**

The minutes of the regular meeting held June 13, 2019 were reviewed and approved as presented.

**MOTION #29/19** it was moved by Mr. Leroy Quoquat that the board of directors approve the minutes of the June 13, 2019 regular board meeting as presented.  
Seconded by Mr. Roy Spence. **CARRIED**

### 3. **Business Arising from the Minutes**

#### 3.1 Community Visits

- Community visits were put on hold due to forest fires over the summer. This will be revisited. We have been invited to visit Slate Falls.

#### 3.2 Schedule 1

- Discussions took place early this Spring regarding the development of a model of care for psychiatric services and Form 1 beds in Sioux Lookout.
- This is early planning as to how we could achieve this. We would require to have a psychiatrist and trained nurses on staff, have a lock down unit, and would need to address our constant overcapacity if using beds for psychiatry services. This will be a long-term project.
- The OPP no longer want to transport patients to Form 1 facilities; fortunately, ORNGE has stepped up to transport these patients.
- Mr. Spence asked if there are guidelines to access as to what is considered a Form 1 candidate. Ms. Brooks reported that the Mental Health Act list those criteria; however, a physician has to declare a patient on a Form 1.

### 4. **Round Table**

#### Mr. Terry Jewell

- Mr. Jewell reported that he was impressed with the attendance today.

#### Ms. Joyce Timpson

- Ms. Timpson announced the passing a long-term council member, Mr. Cal Southall, yesterday.

#### Ms. Teri Fiddler

- Ms. Fiddler reported that she is happy to be back after a long absence. She is now involved with the Health Transformation.

#### Ms. Brenda Fox

- Ms. Fox reported that she helped a young woman and her child when the hostel did not have food for them. The mother wanted to feed her baby before the child's fast for the surgery. This is very unfortunate that a young baby would go without food for that long. People should not be refused food. Ms. Fox was able to get them something to eat. She will take this matter directly to Mr. Jim Morris at SLFNHA.

### Mr. Joe Meekis

- Mr. Meekis noted this is very sad that people are refused food. He noted we need to be professional when dealing with people no matter what type of day we are having. He also reported that his brother was evacuated from his community for health issues. His brother wants to die at home. Mr. Meekis is feeling very sad about this situation.

### Mr. John Cutfeet

- Mr. Cutfeet also dealt with health issues yesterday. He found out he had fractured ribs due to an assault in Thunder Bay. Even though there was a long wait, the service was good and people were helpful. Staff were friendly. The only thing was that he was getting hungry after a day of travel and someone got him food.
- Mr. Cutfeet also commented on Mr. Meekis comments that people always say they want to die at home or stay at home and we need to find a way to make this happen.

### Mr. Leroy Quoquat

- Mr. Quoquat expressed his condolences to the Southall's family.
- He asked about the disparity in services provided.
- Ms. Books reported that SLMHC continues to work with SLFNHA and the hostel to deal with issues between the two facilities. The discharge committee meets quarterly to address some of those issues. She noted that we also have to contend with NIHB policies and this can create issues such as people not getting what they need; i.e., food. Access to support, transportation, food, escort, etc., continue to be a problem with NIHB.
- Ms. Lee noted that the Joint Executives of SLMHC and SLFNHA also meet quarterly to address issues between the two organizations.

### Mr. Douglas Semple

- Mr. Semple noted that organizations are growing too fast. Before taking on additional services and programs, we should think about how this is going to improve and impact services to people. In the middle of all this, we often forget about the improvement we are aiming for and we need to be cognizant of this.
- Mr. Semple thanked Mr. Meekis for sharing his personal situation. Sometime this is important to share those moments as we are not meant to keep trauma to ourselves.

### Ms. Sadie Maxwell

- Ms. Maxwell found the situation of people being denied support and/or food very upsetting. What happened to compassion with our caregivers and workers? She agreed that we need to talk to SLFNHA and advocate about this unacceptable situation.

### Mr. Roy Spence

- Mr. Spence asked if anyone knows the mental health numbers in our area compared to other areas and what is being done to bring it down. There are not enough resources for either security or police services in communities to help. We need to find a way to get the numbers under control.

## 5. **Reports**

### 5.1 Foundation Report

- It has been a quiet summer for the Foundation. The AGM is coming up in a few weeks and there will be structure changes.
- \$209,000 was provided from the Skip-to-Equip fundraising for the purchase of the C-Arm. The equipment is in place and is being used to locate foreign bodies by providing a clear picture and exact location.
- Funds from the Foundation flow through SLMHC for equipment purchases.

### 5.2 CEO Report

This will be addressed in the senior team presentation.

### 5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

This will be addressed in the senior team presentation.

## 6. **Standing Agenda Items**

### 6.1 Financial Update

- The statement of financial position as of August 31, 2019 was presented. Any questions can be directed to Mr. Knowles or Mr. Jewell.

### 6.2 Quality Reports

- Reports were provided for information. The reports were reviewed at the Quality and Patient Safety committee last night. Some comments and suggestions were provided at the meeting and will be implemented. The dashboard has been reformatted in a new layout to match our pillars.

### 6.3 Ontario Health NAN Health Transformation Update

- Nothing to report at today's meeting.

## 7. **New Business**

### 7.1 Senior Team Presentation – **Highlights**

#### **Caring for People**

- We need to empower people to care for people.
- We are seeing significant instability in the workforce, not just in health care but everywhere. Commitment from people is important.
- Pharmacy renovations were done to meet new regulations to keep chemo services running.
- We have enhanced building security to deal with workplace violence.
- We have also enhanced information technology security as there were 27,000 cyber-attacks in our organization in August alone.

- We have posted our employees survey results in the organization and celebrated with a BBQ. Staff had the opportunity to provide feedback and comments.
- When information is not communicated, or not well communicated, the perception is that it can be seen as preferential. In our system, we assume everybody knows the process and we should not.
- We continue to build strong relationships with our partners.
- We continue to craft the cultural value questions so that we get the responses we want.
- We achieve \$46,000 in savings by changing the approach to our attendance support program.
- We have increased staffing and physicians in ER to meet the needs of the increase in volume.
- Dental slates have been cancelled due to no dentists available to do the extractions.
- We have implemented electronic surveys to help us get more responses.
- We are working on a succession planning process for the organization and the board.

### **Vocera Demonstration**

- We started with 125 badges and have orders 85 more. All front line staff will eventually have them. We are the first hospital in Canada to roll the full system and we have been highlighted in the news.
- Staff are finding a lot of value in using the badge. It can do secure texting and badges can be hooked up to the phone system.

#### 7.2 Accreditation

- As we get ready for our next accreditation survey in October 2021, we have started to roll out information to staff and the board.

#### 7.3 LTC Update

- We continue to advocate for our additional long-term care beds and have had meetings at the Ministry level and with MP Bob Nault.

#### 7.4 Letters from the Municipality

- A letter was sent to the Ontario Human Rights Commissioner by Mayor Lawrance which contains inaccurate information regarding SLMHC. We replied with a letter to the Mayor's office and he has since sent another letter with the correct information. His office has also scheduled a meeting to further discuss this.

#### 7.5 Northern Clinic Lease

- The northern clinic was built specifically for the northern practice as we wanted the physicians close to the hospital. The board also felt it was important to do this at the time.
- When we reviewed the costs associated with the building, we submitted an increase in rent to cover our shortfall as we are actually losing about \$100,000/year.

- The SLRPSI board has since sent a letter to SLMHC board requesting a zero increase in the lease. We have met with them and offered alternative solutions; i.e., remove housekeeping, snow removal, etc., to bring their cost down. We provided them with a breakdown of all our costs.
- It was noted that the province cannot cover the cost of a physicians' clinic as part of the hospital funding. The federal government did not want to invest in physicians' services.
- It was suggested that an open discussion with both boards need to happen to sort this out. Maybe RUC and SLRPSI financial committee can start the conversation. We need to work together, however, the hospital is covering a lot of the costs associated to the physicians' clinic. The hospital is also covering a lot of services that should take place at the clinic.

**RECOMMENDATION** that the SLMHC Board of Directors set up a committee, comprised of board trustees including RUC members, with Douglas Semple leading, to negotiate with the SLRPSI board representatives in an open two-way dialogue to resolve the northern clinic lease issue.

#### 7.6 Appointment to SLRPSI Board of Directors

- Ms. Maxwell term on the SLRPSI board is completed after nine years (three terms). They are looking for a replacement to represent SLMHC. The board felt they did not have enough information to make an informed decision today; i.e., time commitment, expertise required, etc.
- Ms. Maxwell reported that it is exciting work but it has a lot of time commitment. The person appointed represents the hospital, not a community or organization.
- This will be further discussed at the next board meeting once we have more information.

#### 7.7 Approval of Privileges and Credentialing as per MAC meeting September 12, 2019

- Privileges for physicians and allied health professionals were reviewed.

**MOTION #30/19** It was moved by Mr. Terry Jewell that the Board of Directors grant privileges to the physicians and allied health professionals listed in the September 12, 2019 minutes of the Medical Advisory Committee. Seconded by Mr. Leroy Quoquat. **CARRIED**

#### 7.8 SLFNHA – Primary Health Care Team

- Not addressed at today's meeting.

7.9 Chief of Department Appointment

- The last Chief of Emergency Medicine resigned for personal reason. An expression of interest went out to physicians and Dr. Ruben Hummelen submitted his application. He would be an excellent candidate for the position.

**MOTION #31/19** It was moved by Mr. Knowles McGill that the Board of Directors appoint Dr. Rueben Hummelen as Chief of Emergency Medicine for a period of time as listed in the professional staff by-laws. Seconded by Mr. Roy Spence. **CARRIED**

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the July 16, 2019 meeting

The minutes of the meeting were enclosed for information.

8.2 Medical Advisory Committee minutes of the June 10, 2019 meeting

- The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

There was no in-camera session.

10. **Next Meeting/Closing Prayer**

The closing prayer was given by Ms. Teri Fiddler.

The meeting was adjourned at 1327 hours. The next meeting will take place on Thursday, November 14, 2019 at 9:00 am.

**MOTION #32/19** It was moved by Ms. Joyce Timpson that, there being no further business, the meeting be adjourned at 1327 hours. Seconded by Mr. Roy Spence. **CARRIED**

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H. Lee, Secretary

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S. Maxwell, Chair

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October 15/19