

SIoux LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, July 16, 2020 at 0900 hours
via WebEx

Present: Ms. Sadie Maxwell (chair), Mr. Leroy Quoquat, Mr. Knowles McGill, Ms. Brenda Fox, Ms. Joyce Timpson, Mr. Terry Jewell, Ms. Cindy Hunt, Ms. Beatrice Anderson, Ms. Heather Lee, Mr. Dean Osmond, Mr. Douglas Semple Dr. Barbara Russell-Mahoney, Ms. Samantha Brooks, Dr. Dan Shilensky, Ms. Renee Southwind, Ms. Carole Slater (recorder)

Regrets: Mr. James Cutfeet, Mr. John McKay, Mr. John Cutfeet, Mr. Roy Spence, Mr. Joe Meekis, Ms. Patricia Keesickquayash, Ms. Teri Fiddler

The meeting was called to order at 0915 hours. A moment of silence was observed in lieu of prayer. All were welcomed.

Patient Story

Ms. Brooks shared a patient story from the emergency department.

Directors Conflict of Interest Disclosure

There was no conflict of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #14/20 it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held July 16, 2020 as distributed. Seconded by Mr. Leroy Quoquat. **CARRIED**

2. Approval of the Minutes of the Regular Board Meeting held January 30, 2020

The minutes of the regular board meeting held January 30, 2020 were reviewed and approved as presented.

MOTION #15/20 it was moved by Ms. Joyce Timpson that the board of directors approve the minutes of the January 30, 2020 regular board meeting as presented. Seconded by Mr. Leroy Quoquat. **CARRIED**

Approval of the Minutes of the Executive Committee Meeting held March 26, 2020

The minutes of the Executive Committee held March 26, 2020 were reviewed and approved as presented.

MOTION #16/20 it was moved by Ms. Joyce Timpson that the board of directors approve the minutes of the March 26, 2020 Executive Committee meeting as presented. Seconded by Mr. Terry Jewell. **CARRIED**

3. **Business Arising from the Minutes**

3.1 N/A

4. **Round Table**

Mr. Terry Jewell

- Mr. Jewell reported he feels comfortable with SLMHC performance in the past few months on how they handle the pandemic and congratulated everyone on an excellent job.

Ms. Samantha Brooks

- Ms. Brooks echoed Mr. Jewell sentiments. She reported that we were prepared way before any other organizations and thanked everyone for their help in the planning.

Ms. Renee Southwind

- Ms. Southwind thanked the senior team and staff for their work on preparing for the pandemic. She is very proud of how everything was handled.

Mr. Leroy Quoquat

- Mr. Quoquat echoed the sentiments of everyone on a job well done.

Ms. Joyce Timpson

- Ms. Timpson recognized the risk that all health care workers are taking working in the hospital during this time and thanked them for their work.

Dr. Dan Shilensky

- Dr. Shilensky recognized the good job at managing our response to the pandemic and noted that we were prepared. He reported that a lot of people are looking forward to the future and working on a plan to return to the service level we had before. It will be interesting to see what this will look like.
- He noted ongoing difficulties in providing services virtually especially for mental health issues.

Ms. Cindy Hunt

- Ms. Hunt echoed everyone comments. SLMHC has been working with their partners to ensure continuation of care especially for people in the north. SLFNHA has seen increase needs for service and their referrals have gone up significantly. We will continue to work together to figure out the “new normal” to address the needs of the patients.

Mr. Knowles McGill

- Mr. McGill noted that he is extremely thankful for all the work done in keeping us safe. He hopes to be able to thank staff in a meaningful way.

Ms. Brenda Fox

- Ms. Fox echoed everyone sentiments. She noted that we all need to make sure we are prepared for the second wave.

Ms. Beatrice Anderson

- Ms. Anderson thanked all staff at SLMHC for their hard work. She is a pandemic worker for her community. Her community closed their flights after the positive cases were identified at SLMHC. She is impressed how SLMHC has handled this cluster. She noted that she thinks about the staff every day and is impressed with the work they do.

Dr. Barbara Russell-Mahoney

- Dr. Russell-Mahoney thanked the senior team and physicians for their great work. This was great team work and we should take this opportunity to learn from our successes and challenges. It is important to build on our strengths.
- We continue to ramp up services keeping in mind the pandemic is not over.
- She thanked our partners for their collaboration.

Mr. Douglas Semple

- Mr. Semple noted that from all the comments he heard today, what we did to prepare helped us put ourselves in a good situation which did not compromise the care of our patients. We focused on making sure staff were aware of the seriousness of the situation and helped them take care of themselves and our patients. He thanked all the staff for their work.

Ms. Sadie Maxwell

- Ms. Maxwell noted that it was great to hear everyone's voice. She commended the First Nation communities for their efforts in keeping COVID-19 out of their communities.
- She thanked all the staff. This is definitely uncertain time and we are all hopeful we will get through this together.

5. **Reports**

5.1 Foundation Report

There was no report available for today's meeting.

5.2 CEO Report

- Ms. Lee thanked the board for their comments. She found them encouraging. She asked board members to write down their thoughts and send them to Carole as it would mean a lot to staff to hear those kind words directly from the board.
- Ms. Lee also thanked everyone for an amazing job. We are prepared and are fortunate to have low numbers of cases in the community. Businesses have all worked very hard to help ward off potential spread.
- We have moved nine alternate level of care (ALC) patients to ECU. This is going extremely well and those patients are receiving the care they should be getting if they were in a long-term care facility. It makes for better quality of life.

- We have moved to a similar model in the hospital where 20 ALC patients have been cohorted to one wing of the hospital. This model includes a communal dining room where activities can take place.
- We continue with visitors' restrictions and will discuss later today the possibility to open up to one person per inpatient.
- We have mandatory masking in place; we have reduced traffic throughout the hospital and have enhanced our cleaning protocols.
- In early June, three patients and one staff randomly tested positive. In light of this, we implemented voluntary surveillance testing. Out of this, six staff tested positive. All were isolated for 14 days. We are not sure where this came from as those six cases showed no symptoms. We have some physicians looking at this cluster a little closer through research. There was some fear at that time; however, there are no issues with getting care at SLMHC. We continue to have practices in place to ensure all are safe to receive care at SLMHC. We have had communication with the northern communities and partner with SLFNHA for communication.
- We continue with testing at ECU every two weeks as per Ministry direction.
- She noted that some people have concerns and are afraid to come to the hospital.
- We feel prepared for a potential second wave.
- A committee is working on service recovery. The senior team will get a report this afternoon on their plan. We have resumed almost all services in surgery. We will now focus on outpatients and mental health services. We are doing this in conjunction with our partners.
- We are starting to see an increase in mental health and Form 1 patients and this shows that patients have not had full access to care.
- We received a letter from GC Fiddler. We reached out to him as there was some confusion around the messaging. We clarified some misinformation contained in his letter. We are hoping to encourage NAN attendance at our board meetings as well.
- Our employee satisfaction survey results are back and staff satisfaction has increased. We are happy to see that staff feel supported during these trying times as they place themselves at risk every day.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

CNE

- Ms. Brooks reported that we continue to work on service recovery to ensure people have access to the care they need.

Chief of Staff

- Dr. Russell-Mahoney noted that we have protocols in place to ensure locums coming to work at the hospital take all precautions before starting work. Measures are taken to ensure patients are safe when accessing care. We have been lucky with staffing, as a large group of locums stayed in Sioux Lookout to assist with the pandemic. All have been working very hard. We continue to work closely with our partners and meet regularly to plan for improved care delivery.
- We have been fortunate that, with precautions put in place, we have not seen a lot of cases; however, as restrictions are lifted we might see a surge. We will continue to see COVID-19 until we have a vaccine. SLMHC is prepared and we need to continue with the precautions and restrictions that will help us protect people.
- Mr. Semple noted there is good information on the Ontario Health website that can answer a lot of questions. They also provide regular updates as to what is going on, including research.

6. **Standing Agenda Items**

6.1 N/A

7. **New Business**

7.1 Approval of SLMHC Financial Statements for 2019/2020

The Resources Utilization Committee has reviewed the financial statements. They are happy with them. We have received a clean audit with no concerns identified by the auditors.

MOTION #17/20 It was moved by Mr. Knowles McGill that the Board of Directors approve SLMHC Financial Statements for 2019/2020 as presented. Seconded by Mr. Terry Jewell. **CARRIED**

7.2 Approval of Privileges and Credentialing as per MAC meetings of April 16, 2020 and June 11, 2020

Privileges for physicians and allied health professionals were reviewed.

MOTION #18/20 It was moved by Dr. Dan Shilensky that the Board of Directors grant privileges to the physicians and allied health professionals listed in the April 16, 2020 and June 11, 2020 minutes of the Medical Advisory Committee. Seconded by Ms. Cindy Hunt. **CARRIED**

7.3 Approval of Appointment of Chief of Department for Mental Health and Addiction

Dr. Justin Bell submitted his application for the Chief of Department for Mental Health and Addiction. He is well suited for the position and eager to advocate on improving mental health services.

MOTION #19/20 It was moved by Ms. Cindy Hunt that the Board of Directors approve the appointment of Dr. Justin Bell to the Chief of Department for Mental Health and Addiction position for a term as listed in the Professional Staff by-laws. Seconded by Ms. Brenda Fox. **CARRIED**

7.4 Housing Update

- We continue to explore the best options for staff housing to help with recruitment and retention. After discussing options at the last RUC meeting, we will go out to an RFP for the construction of two family-oriented 4 Plexes. At this time, the site where these units will be built is still to be determined.

8. **Minutes of Committees – for Information**

8.1 Quality and Patient Safety Committee minutes of the January 29, 2020 meeting

The minutes of the meeting were enclosed for information.

8.2 Resources Utilization Committee minutes of the February 21, 2020 and March 16, 2020 meetings

The minutes of the meeting were enclosed for information.

8.3 Medical Advisory Committee minutes of the January 23, 2020, March 5, 2020 , April 16, 2020 and June 11, 2020 meetings

The minutes of the meeting were enclosed for information.

9. **In-Camera Session**

9.1. Review and Discussion of Request

A request from the CEO was put forward for discussion and approval. The board moved into camera to discuss this request.

MOTION #20/20 It was moved by Mr. Terry Jewell that the Board of Directors move this portion of the meeting in-camera. Seconded by Mr. Leroy Quoquat.
CARRIED

MOTION #21/20 It was moved by Ms. Cindy Hunt that the Board of Directors return to the regular meeting, having completed the in-camera session. Seconded by Ms. Joyce Timpson. **CARRIED**

10. **Next Meeting/Closing Prayer**

A moment of silence was observed in lieu of prayer. Ms. Maxwell thanked everyone for participating today; as it was a bit of a challenge to hold this meeting electronically. Stay safe and healthy.

The meeting was adjourned at 1100 hours. The next meeting will be held via WebEx on Thursday, September 24, 2020 at 9:00 am.

MOTION #22/20 It was moved by Mr. Terry Jewell that, there being no further business, the meeting be adjourned at 1100 hours. Seconded by Ms. Joyce Timpson.
CARRIED

H. Lee, Secretary

S. Maxwell, Chair

CS
August 18, 2020