

**SIOUX LOOKOUT MENO YA WIN HEALTH CENTRE
BOARD OF DIRECTORS MEETING
held Thursday, April 25, 2019 at 0900 hours
in Boardroom A and B**

- Present:** Ms. Sadie Maxwell (chair), Mr. Knowles McGill, Mr. Leroy Quoquat, Mr. Joe Meekis, Mr. John Cutfeet, Ms. Cindy Hunt, Mr. Terry Jewell, Ms. Patricia Keesickquayash, Mr. John McKay, Ms. Heather Lee, Mr. Douglas Semple, Mr. Dean Osmond, Ms. Samantha Brooks, Ms. Renee Southwind, Ms. Kyra Marshall, Ms. Carole Slater (recorder)
- Regrets:** Mr. James Cutfeet, Ms. Joyce Timpson, Mr. Roy Spence, Ms. Brenda Fox, Mr. Klaus Knorz, Dr. Barbara Russell-Mahoney, Dr. Michael Kirlew
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Opening Prayer

The meeting was called to order at 0910 hours. The opening prayer was given by Mr. Joe Meekis. Mr. Semple acknowledged the passing of one of our interpreters and a member of Lac Seul community.

Patient Story

Ms. Lee shared a personal experience at one of the hospitals in southern Ontario.

Directors Conflict of Interest Disclosure

There were no conflicts of interest disclosed.

1. Approval of the Agenda

The agenda was reviewed and approved as presented.

MOTION #18/19 it was moved by Mr. Terry Jewell that the board of directors approve the agenda of the regular meeting held April 25, 2019 as distributed.
Seconded by Ms. Cindy Hunt. **CARRIED**

2. Approval of the Minutes of Meeting held March 28, 2019

The minutes of the regular meeting held March 28, 2019 were reviewed and approved as corrected. Typographical errors were noted.

MOTION #19/19 it was moved by Mr. John Cutfeet that the board of directors approve the minutes of the March 28, 2019 regular board meeting as corrected.
Seconded by Mr. Leroy Quoquat. **CARRIED**

3. **Business Arising from the Minutes**

3.1 Community Visits

- The scheduling of community visits still needs to be finalized. Mr. Meekis contacted the Chiefs of nearby communities to find out if there was interest in a community visit. He noted they would welcome a visit; however, they would like to know who will be part of the visit as they want someone who will be able to answer their questions. He noted that patient services will likely be the main topic.
- Ms. Lee reported that, in previous visits, they have engaged with community members, have visited schools and engaged with the youth. SLMHC is open to whatever the community wants. Once Mr. Meekis has established a date with the other communities, travel will be arranged. Mr. Semple will continue to work with Mr. Meekis and Mr. McKay to coordinate the visits.

4. **Round Table**

Ms. Samantha Brooks

- Ms. Brooks reported she has not yet connected with Oshki-Pimache-O-Win Education & Training Institute. However, we are working with Confederation College with their PSW program. We also had a meeting with SLAAMB who is currently developing a PSW program, which will include community and hospital-based training. We also have a partnership with the Seventh Generation for training nursing staff.

Ms. Patricia Keesickquayash

- Ms. Keesickquayash reported she has not been able to attend board meetings lately. She is glad to be able to participate today.

5. **Reports**

5.1 Foundation Report

- A report was included in the meeting package. Mr. Jewell reported that new members have joined the Foundation board. All funds raised by the Foundation eventually come back to SLMHC. The Foundation continues with their annual contribution of \$100,000 and will respond to any request by SLMHC according to funds available.
- Mr. Osmond reported that SLMHC is grateful for the Foundation's support in our capital needs.

5.2 CEO Report

Vocera – We have purchased the product with all the items we want for \$388,000 comparatively to the initial \$500,000. The end product is superior to what was originally presented to us and will include the new smart badge. This is a unique system with secure messaging. Physicians will be able to use it with a download App on their phones. The badges are on site. The second phase of implementation will be the integration with the nurse call system, then a hook up to Meditech in phase three. We hope to have a “go live” date of August 2019.

Regional Psychiatric Services – There is a real push to address the immediate crisis in psychiatric services as Dr. Zahlan is retiring. The group is in full support to move to a regional psychiatry service model where there would be one central number to call for psychiatric services and a process to triage patients. The group is motivated to remove barriers to access. A steering committee meeting is planned for the end of May. Ms. Lee is part of this committee. There is full support to have dedicated psychiatric beds at SLMHC and a team plans to come to Sioux Lookout to look at our facility to assess what is needed to support this. A physical space working group is planned for the end of the summer with a fall/winter phased business plan to be submitted to the Ministry that would include what would be required to meet Schedule 1 requirements.

Premier's Council – A meeting on ending hallway medicine took place in Thunder Bay on April 16, 2019. There was a lot of discussion as to what the system needs. A report on that session is forthcoming. There is an interest in holding another session in Sioux Lookout and to bring together the Health Directors and other partners from our area.

LTC – We have not yet heard back from the MOHLTC. There was a recent announcement regarding additional long-term care beds; however, we don't know where these will be allocated. SLMHC has advocated for long-term care beds in the north in their application.

ECU – The Williams A. George Extended Care facility has received its Best Practice Spotlight designation at an award ceremony which took place in Toronto on April 11, 2019. This was a three year initiative where best practices were implemented. A celebration will take place in Sioux Lookout in the near future.

5.3 Chief Nursing Executive (CNE)/Chief of Staff Report

There were no reports available from either the Chief Nursing Executive or the Chief of Staff at today's meeting.

6. **Standing Agenda Items**

6.1 Financial Update

- There was no update as the Finance Department is working on closing year end in preparation for the auditors.

6.2 Quality Reports

- There is a significant increase in ID/documentation incidents. It was asked why such a huge jump. Ms. Brooks reported there had been some issues with the reading of glucometers which has now been resolved.
- It was asked why the percentage of complaints is higher on Med/Surg when ER is the department who would normally get the most complaints. It was noted it does not seem to paint the right picture as to what is actually happening. Ms. Lee reported we have asked our Quality Lead to revise this report so that it provides a more accurate view of what is happening in complaints and incidents.
- Members would like to see more comparative data and numbers.
- Ms. Hunt noted that it is nice to see the decrease in falls and thanked the staff for their work in promoting awareness and implementing preventative measures.

6.3 NAN Health Transformation Update

- There was nothing to report at today's meeting.

7. **New Business**

7.1 Ontario Health Update

- The governing structure has been set for the Ontario Health and a CEO has been appointed.
- SLMHC is interested in being an Ontario Health Team. Applications need to be submitted by May 15. We do not think ours will be ready by then as we are still working on getting partners at the table. We should not rush to the May 15 deadline until we have a readiness assessment with our partners.
- Their criteria for population do not work for us as we do not have that big a population. Maybe our catchment area needs to submit as a group. It has its benefits but does not necessarily get representation from the north. As part of this decision, we also need to know where NAN is at with their health transformation. Mr. Semple hopes to get them to meet with us in the near future.
- A working group has been established for the northern region and Mr. Semple sits on it. The working group is meeting in Thunder Bay tomorrow.
- Nobody seems to know exactly how Ontario Health will work. The NWLHIN serves some of the east such as Nipigon and Terrace Bay.
- With Ontario Health it would be integrated funding but we don't know what it will look like.
- We need to think about and focus on what is the best for the patients.
- It was suggested that SLMHC provide regular communiqués to communities to let them know what is happening.

7.2 Strategic Plan

- The strategic pillar goals were approved at the February 5, 2019 board meeting. The full strategic plan was presented today. In consultation with Ms. Kathy Loon and Mr. Semple, we have tried to match our pillars to show how they intersect with the Seven Grandfathers teachings. The board of directors was in agreement with the strategic plan as presented.

7.3 Board Policies

- Board policies were reviewed at today's meeting. The list is attached to these minutes.

MOTION #20/19

It was moved by Ms. Cindy Hunt that the Board of Directors approve and adopt the comprehensive new version of Board Policies as listed, subject to any minor editorial amendments, and accordingly, rescind any and all other Board Policies which may be in existence. Seconded by Mr. John McKay. **CARRIED**

8. **Minutes of Committees – for Information**

8.1 Resources Utilization Committee minutes of the January 28, 2019 meeting

The minutes of the meeting were enclosed for information. Corrections were made under bad debts, third bullet, “so that the Finance Department does **not** have”

8.2 Resources Utilization Committee minutes of the March 18, 2019 meeting

- The minutes of the meeting were enclosed for information.
- All finances are under control and we will most likely have a surplus at year end. The Finance Department is currently closing the books in preparation for the auditors.
- Ms. Brooks clarified that we no longer have staff working at the Supportive Housing unit.

8.3 Quality and Patient Safety Committee minutes of the March 27, 2019 meeting

The minutes of the meeting were enclosed for information. There were no questions.

9. **In-Camera Session**

There was no in-camera session.

10. **Next Meeting/Closing Prayer**

The next meeting will take place on Thursday, June 13, 2019 at 8:30 am followed by the Annual General Meeting (AGM) at 11:00 am which will be broadcasted to the northern communities.

The group was led into the closing prayer by Mr. Douglas Semple.

MOTION #21/19 It was moved by Mr. Terry Jewell that, there being no further business, the meeting be adjourned at 12:36 pm. Seconded by Ms. Patricia Keesickquayash. **CARRIED**

H. Lee, Secretary

S. Maxwell, Chair

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May 02/19